

**ANNUAL QUALITY ASSURANCE REPORT (AQAR) FOR
THE ACADEMIC
YEAR 2017-2018 (W.E.F. 01.07.2017 TO 30.06.2018)**



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India



Submitted by

**IQAC
Barbhag College
Kalag, Nalbari (Assam), Pin-781351**

The Annual Quality Assurance Report (AQAR) of the IQAC for the Academic year 2017-2018

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2017 to June 30, 2018)*

Part – A

AQAR for the year

1. Details of the Institution

1.1	Name of the Institution	Barbhag College
1.2	Address Line 1	Vill & P.O. - Kalag
	Address Line 2	Dist.- Nalbari
	City/Town	Nalbari
	State	Assam
	Pin Code	781351
	Institution e-mail address	barbhagcollege@gmail.com
	Contact Nos.	03624-283417
	Name of the Head of the Institution:	Mr. Phanidhar Deka
	Tel. No. with STD Code:	03624-283417

Mobile:

+91-7663959610

Name of the IQAC Co-ordinator:

Dr. Anupam Dutta

Mobile:

+91-9101322212

IQAC e-mail address:

iqacbarbhagcollege@gmail.com

1.3 **NAAC Track ID** (For ex. MHCogn 18879)

ASCOGN12154

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner-
bottom of your institution's Accreditation
Certificate)

EC/35/111 dated 28/02/2005

1.5 Website address:

www.barbhagcollege.co.in

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.60	2005	28.02.2005 to 28.02.2010
2	2 nd Cycle	NA	NA	NA	NA
3	3 rd Cycle	NA	NA	NA	NA
4	4 th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC : DD/MM/YYYY

04/02/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

i. AQAR ----- dd/mm/yy
 ii. AQAR ----- dd/mm/yy
 iii. AQAR ----- dd/mm/yy
 iv. AQAR ----- dd/mm/yy
 v. AQAR ----- dd/mm/yy

1.9 Institutional Status

University State ☐ Central ☐ deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

Provincialization ☒

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

1.13 Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme	<input type="text" value="-----"/>	UGC-CE	<input type="text" value="-----"/>
UGC-Special Assistance Programme	<input type="text" value="-----"/>	DST-FIST	<input type="text" value="-----"/>
UGC-Innovative PG programmes	<input type="text" value="-----"/>	Any other (<i>Specify</i>)	<input type="text" value="-----"/>
UGC-COP Programmes	<input type="text" value="-----"/>		

2. IQAC Composition and Activities

2.1.	No. of Teachers	<input type="text" value="05"/>
2.2.	No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3.	No. of students	<input type="text" value="01"/>
2.4.	No. of Management representatives	<input type="text" value="01"/>
2.5.	No. of Alumni	<input type="text" value="01"/>
2.6.	No. of any other stakeholder and Community representatives	<input type="text" value="02"/>
2.7.	No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8.	No. of other External Experts	<input type="text" value="0"/>
2.9.	Total No. of members	<input type="text" value="12"/>
2.10.	No. of IQAC meetings held	<input type="text" value="4"/>
2.11.	No. of meetings with various stakeholders:	Total No. <input type="text" value="3"/> Faculty <input type="text" value="2"/>
	Non-Teaching Staff <input type="text" value="1"/> Students <input type="text" value=""/> Alumni <input type="text" value=""/> Others <input type="text" value=""/>	
2.12.	Has IQAC received any funding from UGC during the year?	Yes <input type="text" value=""/> No <input checked="" type="checkbox"/>
	If yes, mention the amount	<input type="text" value="N.A."/>
2.13.	Seminars and Conferences (only quality related)	
	(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
	Total Nos.	<input type="text" value="--"/> International <input type="text" value="--"/> National <input type="text" value="--"/> State <input type="text" value="--"/> Institution Level <input type="text" value="--"/>

(ii) Themes

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2.14 Significant Activities and contributions made by IQAC

1. Lecture Programme and Plantation on the occasion of Environment Day on the theme Plastic Pollution organised in association with Zoology and Botany Departments on 05.06.2018
2. Debate programme for B.A. Honours Students on the topic “Reservation is Necessary” organised by Dept. of Pol. Sc. in association with IQAC on 02.01.2018
3. Lecture programme on “Impact of Chemical Fertiliser and pesticide on Human Health” organised by Dept. of Chemistry on 03.05.2018
4. Lecture Programme on “Environment and Development” organised by Dept. of Physics in association with IQAC on 14.08.2017
5. Lecture Programme on Creative Writing organised by Department of Assamese in association with IQAC on 26.10.2017
6. Observe World Mother Tongue Day organised by Assamese Department in association with IQAC on 21.02.2018
7. Discussion among alumni, faculty of English department and students in an Alumni Meet cum Teachers Day celebration organised by the Department of English in association with IQAC on 05.09.2017
8. Lecture programme on “Is Art for Art’s Sake True?” organised by department of English in association with IQAC on 24.11.2017.
9. Student Seminar on “How to Write a Project Report” organised by department of Education in association with IQAC on 15.11.2017
10. Student Seminar on Entrepreneurship Development Programmes organised by department of Economics in association with IQAC on 20.12.2017
11. Celebration of World Environment Day on 5th June, 2017 organised by Nature Club, Barbhag College in association with IQAC.
12. Awareness programme on “Beat Plastic Pollution” organised by Nature Club, Barbhag College in association with IQAC on 18.08.2017
13. Awareness programme on Save Water organised by Nature Club, Barbhag College in association with IQAC on 22.03.2018
14. International Yoga Day observed on 21.07.2017
15. Awareness Programme on “Career Options after Higher Secondary” organised by career guidance Cell in association with IQAC.
16. Awareness Programme on “Self Employment and Entrepreneurship as Career options” organised by Career Guidance Cell on 23rd January 2018
17. Students feedback collected and analysed
18. External and Internal Academic audits conducted in August, 2017

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. IQAC decided to collect feedback from students on curricular aspects for the year 2017-18	Students Feedback on curricular aspect was collected, analysed and placed in the Governing Body for action. Action was taken

	by IQAC.
2. To suggest to the college authority to pursue with the government to fill up the vacancies in teaching and non-teaching positions as early as possible. Till the vacancies are filled up, college authority would be suggested to appoint part-time faculty to manage regular classes.	3(three) Vacancies were filled up during the year. However, vacancies in teaching positions were not filled up. Instead, regular classes were managed with additional part-time teachers.
3. All departments are to be suggested to identify slow learners and to conduct remedial classes for them	Most of the departments identified slow learners and conducted remedial classes.
4. Departments were to be advised to conduct field work to enhance teaching-learning experiences of students in relevant courses	Some departments conducted field work in some relevant courses.
5. To sign MoUs with neighbouring HEIs and to conduct students and faculty exchange programme	<ul style="list-style-type: none"> • MoUs were signed with M.N.C. Balika Mahavidyalaya and P.B. Anchalik College. • One faculty Exchange Programme with M.N.C. Balika Mahavidyalaya and • One Students Exchange Programme with P.B. Anchalik College were conducted.
6. To organise Gender Sensitisation and empowerment programmes	Workshop and Lecture Programme on Protection of Women organised by the Women Cell of the College.
7. To organise programmes on environmental issues.	<ul style="list-style-type: none"> • An Awareness programme on 'Save Water' campaign was organised by Nature Club, Barbhag College. • An Awareness programme on environment on World Environment Day was organised by Nature Club, Barbhag College. • An Awareness programme on Plastic Pollution was organised by Nature Club, Barbhag College.
8. To organise capacity building programmes for students	<ul style="list-style-type: none"> • Lecture programme by English and Assamese Departments on Creative Writing • A Programme on Yoga was organised by IQAC. • Student Seminar on "How to Write a Project Report" organised by department of Education in association with IQAC on 15.11.2017 • Student Seminar on Entrepreneurship Development Programmes organised by

	department of Economics in association with IQAC on 20.12.2017
9. To organise programme on Career Counselling for students	<ul style="list-style-type: none"> Awareness Programme on “Career Options after Higher Secondary” organised by career guidance Cell in association with IQAC. Awareness Programme on “Self Employment and Entrepreneurship as Career options” organised by Career Guidance Cell on 23rd January 2018
10. Completion of computerisation of the central library and beginning computerisation of circulation system	Computerisation of central library completed with computerised circulation system.
11. To suggest to the college authority to renovate Students’ Union Office and Toilets	Students Union Office and toilets were renovated.
12. To provide for Wi-Fi facility in the college campus.	Wi-Fi facility was provided in the campus
13. To suggest college authority to declare the college a Tobacco Free Zone	College campus was declared a Tobacco Free Zone by Governing Body
14. To institute Best Reader Award for students who use the central library judiciously in a particular academic year.	Best reader award was introduced and two Best Reader Awards were given to deserving students.
15. To Conduct academic audit of the college	Internal Academic Audit was conducted by college authority with the help of three faculty members.
16. To institute the Best Graduate Award in the year	The Best Graduate Award was instituted in the year and the best graduate of the college was given away the Award.

(* Academic Calendar attached as Annexure.I)

2.16 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The Governing Body (GB) discussed the AQAR and suggested certain modification. The GB also advised the Principal to suggest to the departments to take necessary steps for increasing student’s attendance in the class. The approved the AQAR subject to the suggested modification.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	10			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others (H.S & B.A Distance)	2			
Total	12			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Distance	
Annual (HS)	2

1.3 Feedback from stakeholders* Alumni

☐

Parents

☐

Employers

☐

Students

☒

(On all aspects)

Mode of feedback :

Online

☐

Manual

☒

Co-operating schools (for PEI)

☐

***Please provide an analysis of the feedback in the Annexure**

Student Feedback Analysis is enclosed as annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus/Regulation revision/update is done by Gauhati University, the affiliating University. The College has no say in the matter. Gauhati University did not effect any revision/ update of the existing syllabus or regulation in the year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1	Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others(Non Sanction)
		28+1(Librarian)	21	08	0	12

2.2 No. of permanent faculty with Ph.D. 9

2.3	No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
		R	V	R	V	R	V	R	V	R	V
		0	7	Not applicable		Not applicable		0	0	0	7

2.4 No. of Guest and Visiting faculty and Temporary faculty 0 0 4

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	4	4
Presented papers	2	11	0
Resource Persons	0	3	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Within a limited scope as a affiliating institution the college has taken certain steps for the teaching and learning. We can mention the step as follows:

1. Remedial Classes organized for the academically weak students.
2. The faculty members of the college arrange group discussion, seminars and interaction on regular basis.
3. Arrange field visits by different departments.
4. At least one Unit test conducted in each paper by each department along with the sessional examination as per the schedule of University examination.
5. Use of digital class room however within a limited resource.

2.7 Total No. of actual teaching

days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

All Examination reforms and reforms in evaluation are done by Gauhati University, the affiliating University. The College has little scope for initiating examination/ evaluation reforms

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0

0

2

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA 6th semester final	185 (Passed 128)	0	18.4	43.8	7.03	69.19
B.Sc. 6 th Semester final	27 (Passed 19)	0			70.37	70.37%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :
IQAC monitor the entire mechanisms of academic and non-academic activities of the Institution through a yearlong agenda and academic calendar at the beginning of the every academic year.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0

UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	1
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	5	0	6
Technical Staff (Science departments and Education department Bearers)	5	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC of Barbhag College has been encouraging different departments of the College to create the basic environment for research and to adopt research as a method in the teaching-learning process. IQAC suggests library committee/ College library to procure research-oriented books and books on research methodology for students and faculty. Faculty members are encouraged to participate in seminars, conferences, workshops etc. and to publish their research work in different print and online journals as well as in edited volumes. Departments are also advised to conduct field studies with their students to orient them to the basics of research methodologies.

3.2 Details regarding major projects **Nil**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects **Nil**

	Completed	Ongoing	Sanctioned	Submitted
Number	4	-	-	4
Outlay in Rs. Lakhs	8.75	-	-	8.75

3.4 Details on research publications

	International	National	Others
Peer Review Journals	6	11	0
Non-Peer Review Journals	0	3	0
e-Journals	0	0	0
Conference proceedings	0	4	0

3.5 Details on Impact factor of publications:

Range Average H-index Nos in Scopus

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received	Project Holder	Year
Major projects	Nil					
Minor Projects	2015-16 to 2017-18	UGC	250000/-	60000/-	Dr. Dhaneswar Baisya	
	2015-16 to 2017-18	UGC	120000/-	20000/-	Dr. Karuna Baruah	
	2015-16 to 2017-18	UGC	325000/-	22500/-	Dr. Rantumoni Deka	
	2015-16 to 2017-18	UGC	180000/-	55000/-	Dr. Susanta Narayan Kashyap	
Interdisciplinary Projects						
Industry sponsored						
Projects sponsored by the University/ College						
Students research projects (<i>other than compulsory by the University</i>)						
Any other (Specify)						
Total	Nil		875000/-	155500/-		

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution	Level	International	National	State	University	College
	Number	0	0	0	0	04
	Sponsoring agencies	0	0	0	0	College Authority

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
Total

Note:- Despite the fact, no external Agency has funded for research work, the college authority has provided an amount of Rs.5000/- at the demand of some of the departments for field work.

3.16 No. of patents received this year	Type of Patent	Number
	National	Applied 0
		Granted 0
	International	Applied 0
		Granted 0
	Commercialised	Applied 0
		Granted 0

- 3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	0	0	0	0	0	0

- 3.18 No. of faculty from the Institution who are Ph. D.
 Guides and students registered under them

- 3.19 No. of Ph.D. awarded by faculty from the Institution

- 3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any others

- 3.21 No. of students Participated in NSS events:

University level State level

National level International level

- 3.22 No. of students participated in NCC events:

University level State level

National level International level

- 3.23 No. of Awards won in NSS:

University level State level

National level International level

- 3.24 No. of Awards won in NCC:

University level State level

National level International level

- 3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Workshop and Lecture Programme on Protection of Women organised by the Women Cell of the College.
2. Health awareness programme at the adopted village Dokoha on 08.03.2018 organised by Women Cell of the College.
3. Awareness Programme on “Beat Plastic Pollution” organised by Nature Club Barbhag College on 18.08.2017
4. Awareness programme on “Save Water Campaign” organised by Nature Club, Barbhag College
5. Cleanliness drive under Swacch Bharat Abhiyan on the occasion of World Nature Day and World Habited Day organised on 03.10.2017 by NSS Unit
6. Observance of International Yoga Day by IQAC, Barbhag College on 21.07.2017
7. Programme on Creative Literature organised by Barbhag College Teachers’ Unit and Barbhag College Students’ Union.
8. Awareness Programme for students on “ Career Options after Higher Secondary Class” organised by Career Guidance Cell on 05.08.2017
9. Awareness Programme for students on “Self Employment and Entrepreneurship as Career Option” organised by Career Guidance Cell on 23.04.2018

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (in acres)	20.23 acres	0	-	20.23 acres
Classrooms	19	Nil	-	-
Laboratories	5	Nil	-	-
Seminar Halls(Indoor Stadium)	1	Nil	College fund+State Govt. fund	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	-	141831	College Fund	141831.00
Others (Wi-Fi facility)	-	50000	State Government	50000.00

4.2 Computerization of administration and library

The college library is automated and computerized with necessary development of application.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Reference Books	30248	7000542	936	351847	31184	7352389
e-Books	135000	Nil	Nil	Nil	135000	Nil
Journals	4	4130	2	8175	6	12305
e-Journals	6000+	Nil	Nil	Nil	Nil	Nil
Digital Database	6	Nil	Nil	Nil	6	Nil
CD & Video	34	Nil	Nil	Nil	Nil	Nil
Others (specify)	-	-	15	17565	15	17565

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others(NAAC)
Existing	22	10 no. (Maths department.*)	Yes	-	-	7	3	-
Added	0	0	0	0	0	0	0	0
Total	22	10	-	0	0	7	3	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college library is automated with internet accessibility. Two classrooms with adding ICT tools already exist in the college. A one day workshop on Use of ICT tools in classroom teaching was organized by for the faculty members by IQAC, Barbhag College.

4.6 Amount spent on maintenance in lakhs :

i) ICT & Equipments	186715.00
ii) Campus Infrastructure and facilities	5374809.00
iii) Others	1295074.00
Total:	6856598.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Under the guidance of the IQAC and N.S.S. of this college we arrange extension activities and outreach programme.

1. The college maintains a register of blood group of the students and in emergent requirements students are asked to donate.
2. Merit scholarships and awards.
3. Guidance to students through carrier guidance cell.
4. Sports, cultural and gym facility for students.
5. Environment consciousness through plantation and awareness programs.
6. Financial assistance extended to economically poor students.
7. Students are informed about different facilities available in the college through website, notices and Students union.

5.2 Efforts made by the institution for tracking the progression

- To track the academic progression of the students' departmental seminar, group discussion, unit test and terminal exam are regularly conducted.
- To track the progression in extra-curricular activities of the students' annual college week, is organised in the college in which different competitions of sports, cultural and literary event are conducted. The college also provides them with a platform in displaying their qualities in youth festival organised by Gauhati University.
- To track the records of library use by the students, register is maintained and to encourage the students for using library facilities they are awarded with the award of "Best Library User of the year" by the library.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others (H.S)
714	-	-	378

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

	No	%
Men	483	44.2

	No	%
Women	609	55.8

Last Year						This Year				
General	SC	ST	OBC	Tea tribes	Total	General	SC	ST	OBC	Total
						885	55	0	152	1092

Demand ratio 1:1

Dropout

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college has a Career Guidance Cell which deals with all kinds of Counselling such as How to face interview, How to perform well in the competitive examination etc. All these are sensitized by inviting experts of different disciplines in the college for Counselling class.

No. of students beneficiaries

30

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	1	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	0

5.6 Details of student counselling and career guidance

1. An Awareness programme was organised by Career Guidance Cell on the Theme “Career Options after HS” for the students of HS 1st and 2nd year on 5th August 2017.
2. The Career Guidance cell had conducted an Awareness programme on “Self Employment and Entrepreneurship Career Options” for the students of the College on 23rd January 2018.
3. On 7th November 2017, based on the demand of 3 students a personal career counselling sitting was held. Another similar Sitting was held on 23rd April 2018 for other two students to have a clearance over their career options.

No. of students benefitted

10

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	NA	NA	03

5.8 Details of gender sensitization programmes

The women cell of the college organizes different programmes for Gender sensitization.

1. On 29th June 2017, the Cell organized a Lecture Programme on “Protection of Women” with Dr Dhaneswar Baishya, associate Professor, Barbhag college as the Resource Person.
2. A Health Awareness Programme was held at Dokoha High School for the women of the Dokoha area on 8th March 2018 with Dr Madhu Baishya, SDMO Kamarkuchi as the resource person

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/University level National Level International level

No. in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government (Govt free admission scheme to BPL Students)	532+485=743(B.A+ H.S)	21,25,407/-
Financial support from other sources	2+1 (Post matric scholarship for Minority + scholarship by HDFC)	NA + 16000
Number of students who received International/ National recognitions	—	—

5.11 Student organised / initiatives **NIL**

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

The student's union body works on environmental and social activities.

1. Awareness Programme on “Beat Plastic pollution” on 18th August 2017 by Nature Club of college in collaboration with students union.
2. On 22nd March 2018, an awareness programme on “Save Water” was organised by Nature Club and Students of the college.
3. The NSS Unit of College had undertaken a Swaccha Bharat Abhiyan on the occasion of World Nature day and World Habitat Day on 3rd October 2017 with 35 Student Members of NSS unit.

5.13 Major grievances of students (if any) redressed:

1. Renovation of Student Union Office and toilet.
2. To install Wi-Fi in the college.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To build the monument of a society free of discrimination, prosperous with moral uprightness, cultured and self-reliant, through spreading higher education among the socially and economically backward people of the greater Barbhag region and thereby creating a cosmopolitan attitude among them is the vision of Barbhag College.

Mission:

- To plan for action to achieve the pre-determined vision of developing the college as a premier institution of higher education in Nalbari district.
- To maintain healthy academic atmosphere through effective teaching learning and extension activities among teachers and students.
- To create a competitive environment among students that will enable them for better means of livelihood by employment in both public and private sector or in self-employed management.
- To enlighten the learners with relevant knowledge and equipping them for developing their level of competence which will contribute effectively to nation building through leadership, teaching and self-conscious citizenship.
- To help the people of surrounding area in social mobilization and the improvement of their socio-economic base by involving them in various institutional activities and other forms of community interactions.
- To create a wide range of knowledge base among the learners on contemporary at the same time important issues, like environment, culture, human rights, ethical values, youth unrest, professional ethics etc.
- To create a sense of social harmony by organising different activities of national importance and instil a sense of unity and brotherhood among the students.

6.2 Does the Institution have a management Information System

Yes, Barbhag College has adopted effective management information system that helps in the management of the college. The apex body of the college i.e. the Governing Body comprises of the President, the Principal, nominees of the affiliated University, teachers' nominees, non-teaching staff nominees, student guardian members and all the crucial decisions taken in the Governing Body are circulated by the Principal and also by the nominees among the teaching and non-teaching staff. The Principal discusses different issues by holding meeting with the teaching and non-teaching staff from time to time and other notices through his order book. The college has developed committee system for effectively manage the administration. For the academic management, there are committees like admission committee, Academic Council, Examination Council, Library Committee etc. that include members from both teaching and non-teaching staff and all the important notices

are circulated through the notice books maintained by each committee. The Academic Council chaired by the Principal make strategy for every academic session including new admission, conduct of classes, coverage of syllabus, conduct of internal examinations etc. with the approval of the Governing Body and the detail information is made public through college website, notice board etc.

Regarding the financial management of the college, all the decisions are taken by the Governing Body and any kind of construction and purchase is done by the respective committees that include both teaching and non-teaching staff. To convey important notices to student, the college utilises the notice board service. In this way, management information system is well maintained in the college so that everybody is well informed about the management of the college.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Being an affiliated college to Gauhati University, Barbhag College enjoys very little scope in curriculum development as it is bound to follow the curriculum designs followed by the affiliated University. However, the college provides suggestions from time to time to the Academic Registrar of the Gauhati University to incorporate changes in the syllabus. In the current session too, the Academic Council of the college took resolution to suggest changes to the Academic Registrar of Gauhati University about the Honours course syllabus of political Science and sent the application thereby.

6.3.2 Teaching and Learning

Barbhag College has adopted teaching learning strategy for the fulfilment of academic goals of the institute. For the teaching learning, the teachers use the traditional lecture method with the use of blackboard, chalk etc. however, to engage the students in the academic activities, they are given home assignments, projects etc. Different departments organise class seminar for the students so that they can express their views on the discussed topic.

The library of the College play important role among students. With the collection of vast number of books, students are encouraged to visit the library and acquaint themselves with different knowledge.

6.3.3 Examination and Evaluation

Barbhag College strictly follows the rules and regulations set forth by Gauhati University both in the external and internal examinations. For the internal Assessment, sessional examinations are conducted and marks are given on the basis of the Examinations, Group Discussions, Home Assignments and Seminar. External examiners are invited to evaluate the project where presentation of the project reports by the students before the panel is mandatory.

6.3.4 Research and Development

Barbhag College takes initiative for the research and development activities among the faculty members of the college. In this current session, Dr. Dhaneswar Baishya (Associate Professor of Department of Political Science), Dr. Karuna Baruah (Associate Professor of department of Mathematics), Dr. Rantu Moni (Assistant Professor of Department of Zoology) and Susanta Kashyap (Assitant Professor, Department of Economics) have completed UGC sponsored Minor Research Projects in this session.

Regarding doctoral degree, no faculty have achieved PhD degree in this session.

The college has organised a training programme for the non-teaching staff on “Basic Computer Applications for E-Office and Management of Barbhag College” on 16th September, 2017

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library, ICT and Physical infrastructural development during academic session of 2017-2018 can be shown as under:

- Before the session 2017-2018, the Library of Barbhag College had 30247 text and reference books, more than 199500 e-Books with N-List subscription, 4 journals and more than 6000 E-Journal with N-List Subscription. In this current session, the Library added 1003 new Text Books and Reference Books and 1 new journal. Therefore, the total numbers of Text Books and Reference Books available in the Library are 31,250, total numbers of journals are 5 and CD and Video are 1100.
- There is no ICT and physical infrastructure development carried out in this session.

6.3.6 Human Resource Management

Barbhag College utilises the human resource of the institute to bring the qualities latent in them. This can be summed up as under:

- The college manages the teaching staff not only in teaching but also in other activities like research works, social and extension activities, teaching-learning evaluation etc. They are members to different committees and duly responsible for the duties assigned to them.
- Again, the non-teaching staffs of the college participate in different functions associated with different committees and in college management in addition to the regular duties assigned to them.
- Another important component of college human resource, the students also participate in different curricular and co-curricular activities of the college. The college organises different competitions for the students to show their talents.
- The college organises training programmes for the Faculty and non-faculty members for capacity building and professional development.
- In 2017-2018, the IQAC of Barbhag College has organised a training programme for the non-teaching staff on “Basic Computer Applications for E-Office and Management of Barbhag College” on 16th September, 2017.

6.3.7 Faculty and Staff recruitment

- The recruitment of Faculty and Staff is done according to the rules and regulations of the Director of Higher Education, Government of Assam.
 - For the recruitment of contractual teachers, the Governing Body takes the decision and appoints them from the time to time on the basis of need for the smooth functioning of the academic session.
- There is no new recruitment in the faculty and staff during the session 2017-2018

6.3.8 Industry Interaction / Collaboration

In the session 2017-2018, the college has no interaction or collaboration with any industry.

6.3.9 Admission of Students

For the admission of students, the college follows the following procedure:

- For the admission of new students for the coming academic session, the Academic Council chaired by the Principal takes decisions about the numbers of students to be admitted, reservation of seats, date of admission, selection of students etc and circulated the decisions in the college.
- The date of the admission process is duly notified in the college notice board and also in college website.
- After this, the Admission Committee scrutinises the applications and analyses the profiles of the students for different courses and prepare the lists of probable students for each course on merit basis. Here, the Reservation Policy of the Govt. of India is strictly followed in the time of admission.

The college has also Fee waived for the students having below Rs. 1,00,000/- annual income as per the rule of the Government.

6.4 Welfare schemes for Teaching, Non-teaching and Students

Teaching Staff

1. There is *Barbhag College Employees' Fund* that provides loan facilities to the teaching and non-teaching staff of the college with nominal interest and minimum paper works. The share from the members is collected from the salary and the dividend is also distributed among the shareholders yearly.
2. There is also a welfare scheme Group Insurance Scheme (GIS) among the teaching and non-teaching staff.
3. The college encourages participation of teaching staff in the professional development courses like FDP, FIP, RC, STC, workshop, seminars etc. and also organises the same in the college campus.
4. The faculties enjoy Child Care Leave (CCL), Maternity Leave and Earned Leave etc.

Non-Teaching Staff

1. The college organises skill development and other administrative training programmes for non-teaching staff.
2. There is *Barbhag College Employees' Fund* that provides loan facilities to the teaching and non-teaching staff of the college with nominal interest and minimum paper works. The share from the members is collected from the salary and the dividend is also distributed among the shareholders yearly.
3. There is Group Insurance Scheme (GIS) for non-teaching staff.

Students

3. For the students, the College has a Fund namely Students' Poor Fund. There is a provision of free admission for the poor students and they also get free books from the Library.
4. Students of minority community SC/ST/OBC gets scholarship.

6.5 Total corpus fund generated

328646.00

6.6 Whether annual financial audit has been done



Yes



No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N/A	Yes	Principal
Administrative	No	No	No	N.A.

6.8 Does the University/ Autonomous College declare results within 30 days?

Not Applicable

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

All Examination reforms and reforms in evaluation are done by Gauhati University, the affiliating University. The College has little scope for initiating examination/ evaluation reforms

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

NIL

6.11 Activities and support from the Parent – Teacher Association

At present, there is no formal Parents-Teachers Association registered in the College. However, there are two guardian nominees in the Governing Body with the term of three years, who take part in the decision-making process of the college.

6.12 Development programmes for support staff

One programme for orienting the support staff with office filing procedure was conducted on 09.05.2018

6.13 Initiatives taken by the institution to make the campus eco-friendly

Barbhag College has adopted certain measures to make its campus eco-friendly. These are:

- Tree plantation is one of the significant environment friendly actions to make the campus pollution free and carbon neutral.
- The college has also made the campus “A Tobacco Free Zone” and strictly adheres to this policy.
- The “Nature Club” of Barbhag College is playing major role in maintaining the environmental conditions conducive for all. In this session, the Club has organised three major programmes in this regard. The “World Environment Day” of the year is celebrated on 5th June. The “Awareness Programme on Beat Plastic Pollution” was organised by the Nature Club on 18th August, 2017. Again, another Awareness Programme on “Save Water” was organised on 22nd March, 2018.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The college has introduced the following innovative programmes for the betterment of the Students.

1. Best Reader Award has been introduced from this year to boost up reading habits of students
2. Best Graduate Award has been introduced in the same academic year for the student who secured highest marks in B.A. and B.Sc. programme.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Salient features of the plan adopted and the ATR thereof	
1. IQAC decided to collect feedback from students on curricular aspects for the year 2017-18	Students Feedback on curricular aspect was collected, analysed and placed in the Governing Body (GB) for action. Action was taken by IQAC as suggested by GB
2. To suggest to the college authority to pursue with the government to fill up the vacancies in teaching and non-teaching positions as early as possible. Till the vacancies are filled up, college authority would be suggested to appoint part-time faculty to manage regular classes.	3(three) Vacancies were filled up during the year. However, vacancies in teaching positions were not filled up. Instead, regular classes were managed with additional part-time teachers.

3. All departments are to be suggested to identify slow learners and to conduct remedial classes for them	Most of the departments identified slow learners and conducted remedial classes.
4. Departments were to be advised to conduct field work to enhance teaching-learning experiences of students in relevant courses	Some departments conducted field work in some relevant courses.
5. To sign MoUs with neighbouring HEIs and to conduct students and faculty exchange programme	MoUs were signed with M.N.C. Balika Mahavidyalaya and P.B. Anchalik College. One faculty Exchange Programme with M.N.C. Balika Mahavidyalaya and one Students Exchange Programme with P.B. Anchalik College were conducted.
6. To organise Gender Sensitisation and empowerment programmes	Workshop and Lecture Programme on Protection of Women organised by the Women Cell of the College.
7. To organise programmes on environmental issues.	An Awareness programme on 'Save Water' campaign was organised by Nature Club, Barbhag College. An Awareness programme on environment on World Environment Day was organised by Nature Club, Barbhag College. An Awareness programme on Plastic Pollution was organised by Nature Club, Barbhag College.
8. To organise capacity building programmes for students	Lecture programme by English and Assamese Departments on Creative Writing A Programme on Yoga was organised by IQAC. Student Seminar on "How to Write a Project Report" organised by department of Education in association with IQAC on 15.11.2017 Student Seminar on Entrepreneurship Development Programmes organised by department of Economics in association with IQAC on 20.12.2017
9. To organise programme on Career Counselling for students	Awareness Programme on "Career Options after Higher Secondary" organised by career guidance Cell in association with IQAC. Awareness Programme on "Self Employment and Entrepreneurship as Career options" organised by Career Guidance Cell on 23 rd January 2018
10. Completion of computerisation of the central library and beginning computerisation of circulation system	Computerisation of central library completed with computerised circulation system.
11. To suggest to the college authority to renovate Students' Union Office and Toilets	Students Union Office and toilets were renovated.

12. To provide for Wi-Fi facility in the college campus.	Wi-Fi facility was provided in the campus
13. To suggest college authority to declare the college a Tobacco Free Zone	College campus was declared a Tobacco Free Zone by Governing Body
14. To institute Best Reader Award for students who use the central library judiciously in a particular academic year.	Best reader award was introduced and two best reader awards were given to deserving students.
15. To Conduct academic audit of the college	External Academic audit was conducted by Gauhati University and Internal Academic Audit was conducted by college authority with the help of three faculty members.
16. To institute the Best Graduate Award in the year	The Best Graduate Award was instituted in the year and the best graduate of the college was given away the Award.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice-I

Women Empowerment Programme

This practice was introduced in the college in the year 2012. A permanent body was formed by the name of Women Cell and the cell performs activities like awareness programme, lecture programme, various competition, health camp, public meetings, workshop etc. This year the following programmes were conducted—(a) workshop and lecture on protection and safety of women on 20-06-2017; (b) health awareness programme at Dokoha High school in celebrating the International Women's Day on 08-03-2018.

Best practise-II

Best Reader Awards

To motivate the students for the reading habit in themselves, this award was introduced in the College. This award is being given to the students who regularly visit the central library of the institution and use it judiciously and have excelled in academic field. Two best readers, one from male and another one from female students are selected for the Award. The Award is sponsored by the Library of the College.

*** (Details have been provided in annexure III)**

7.4 Contribution to environmental awareness / protection

1. World Environment Day Celebration on 5th June 2018 by Planting Trees in

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

1. To sign MoUs with neighbouring HEIs for collaboration in the areas of teaching-learning, research and extension.
2. To introduce B.Sc. Honours programme in Chemistry and B.Sc. Honours programme in Mathematics.
3. To start formal student mentoring.



Co-ordinator
Internal Quality Assurance Cell
Barbhag College

Coordinator, IQAC
Barbhag College



Principal & Secretary
Barbhag College

Principal & Chairperson





Annexure - I

ACADEMIC CALENDAR (2017-18)
BARBHAG COLLEGE, KALAG, NALBARI-781351

For B.A. / B. Sc Semester Course
(From July, 2017 to June, 2018)

Month	Date	Days	Particulars	No. of Working / Exam Duty	No. of Holidays	Academic & Other Activities
July 2017	1-31	Sat-Mon	Summer Vacation		31 days	
August 2017	1-5	Tue-Sat	Classes	5 days		1 st August Induction Programme
	6	Sun	-----		1 day	
	7-12	Mon-Sat	Classes	6 days		
	13	Sun	-----		1 day	Major classes to start from 1 st August
	14	Mon	Classes	1 day		
	15	Tue	Independence Day		1 day	
	16-19	Wed-Sat	Classes	4 day		Departmental Fresher's Social
	20	Sun	-----		1 day	
	21-22	Mon-Tue	Classes	2 days		
	23	Wed	Trithi of Srimanta Sankardev		1 day	
	24-26	Thu-Sat	Classes	3 days		
	27	Sun	-----		1 day	
	28-31	Mon-Thu	Classes	4 days		
September 2017	1	Fri	Classes	1 day		General Fresher's Social on 1 st week
	2	Sat	Id -ul- Zuha		1 day	
	3	Sun	-----		1 day	
	4-9	Mon-Sat	Classes	6 days		Unit Test on 1 st week
	10	Sun	Trithi of Sri Sri Madhabdev		1 day	
	11-12	Mon-Tue	Classes	2day		Sessional Examinations to start from last week
	13	Wed	Janmastomi		1 day	
	14-16	Thu-Sat	Classes	3 days		
	17	Sun			1 day	
	18-23	Mon- sat	Classes	6 days		
	24	Sun	-----		1 day	
	25	Mon	Classes	1 day		
	26-30	Tue- Sat	Durga Puja Vacation		5 days	
October 2017	1-5	Sun-Thu	Durga Puja Vacation		5 days	Students' Union Election to be held after the Durga Puja Vacation
	6-7	Fri-Sat	Classes	2 days		
	8	Sun	----		1 day	
	9-14	Mon- Sat	Classes	6 days		All Educational Trip/ Field Works to be completed within the month of October
	15	Sun			1 day	
	16-17	Mon -Tue	Classes	2 days		
	18	Wed	Kati Bihu		1 day	
	19-20	Thu-Fri	Kati Bihu & Dewali		2 days	Departmental Seminar from 2 nd week of October
	21	Sat	Classes	1 day		
	22	Sun			1 day	
	23-28	Mon- Sat	Classes	6 days		
	29	Sun			1 day	
	30-31	Mon- Tue	Classes	2 days		
November 2017	1-3	Wed – Fri	Classes	3 days		Commencement of TDC 1 st , 3 rd and 5 th Semester Term- End Examination (Practical & Theory)
	4	Sat	Guru Nanak Birthday		1 day	
	5	Sun	-----		1 day	
	6-11	Mon –Sat	Classes	6 days		
	12	Sun	-----		1 day	
	13-18	Mon- Sat	Classes	6 days		

	19	Sun	-----		1 day	
	20-23	Mon –Tue	Classes	4 days		
	24	Fri	Lachit Divas		1 day	
	25	Sat	Classes	1 day		
	26	Sun	-----		1 day	
	27-30	Mon- Thu	Classes	4 days		
December 2017	1	Fri	Classes	1 day		Commencement of Even Semester Classes
	2	Sat	Asom Divas		1 day	
	3	Sun	---		1 day	
	4-9	Mon- Sat	Classes	6 days		
	10	Sun	-----		1 day	
	11-16	Mon-Sat	Classes	6 days		
	17	Sun	-----		1 days	
	18-22	Mon-Fri	Classes	5 days		
	23-31	Sat- Sun	Winter Vacation		9 days	
January 2018	1-16	Mon-Tue	Winter Vacation & Magh Bihu		16 days	
	17-20	Wed-Sat	Classes	4 days		
	21	Sun	----		1 day	
	22	Mon	Saraswati Puja		1 day	
	23-25	Tue-Thu	Classes	3 days		
	26	Fri	Republic Day		1 day	
	27	Sat	Classes	1 day		
	28	Sun	-----		1 day	
	29-31	Mon-Wed	Classes	3 days		
February 2018	1-3	Thu- Sat	Classes	3 days		College Week to be held in the 1 st week Commencement of HS Final Year Exam
	4	Sun	---		1 day	
	5-6	Mon- Tue	Classes	2 days		
	7-10	Wed-Sat	Classes	4 days		
	11	Sun	----		1 day	
	12-13	Mon-Tue	Classes	2 days		
	14	Wed	Shivarati		1 day	
	15-17	Thu-sat	Classes	3 days		
	18	Sun	-----		1 day	
	19-24	Mon-Sat	Classes	6 days		
	25	Sun	---		1 day	
	26-28	Mon- Wed	Classes	3 days		
March 2018	1-2	Thu-Fri	Dol Jatra		2 days	2 nd Sessional Examinations to be start from 3 rd week Unit Test on 1 st week
	3	Sat	Classes	1 day		
	4	Sun	----		1 day	
	5-10	Mon- Sat	Classes	6 days		
	11	Sun	---		1 day	
	12-17	Mon- Sat	Classes	6 days		
	18	Sun	--		1 day	
	19-24	Mon- Sat	Classes	6 days		
	25	Sun	----		1 day	
	26-29	Mon-Thu	Classes	4 days		
	30	Fri	Good Friday		1 day	
	31	Sat	Classes	1 day		
April 2018	1	Sun	---		1 day	Commencement of HS First Year Exam Departmental Seminar
	2-7	Mon-Sat	Classes	6 days		
	8	Sun	----		1 day	
	9-13	Mon- Fri	Classes	5 days		
	14-16	Sat- Mon	Bohag Bihu		3 days	
	17- 21	Tue- Sat	Classes	5 days		
	22	Sun	---		1 day	
	23-28	Mon-Sat	Classes	6 days		
	29	Sun	--		1 day	



	30	Mon	Classes	1 day		
May 2018	1	Tue	May Day		1 day	Commencement of TDC Semester Examinations
	2-5	Wed -Sat	Classes	4 days		
	6	Sun	---		1 day	
	7-12	Mon-Sat	Classes	6 days		
	13	Sun	--		1 day	
	14-19	Mon- Sat	Classes	6 days		
	20	Sun	-----		1 day	
	21-26	Mon-Sat	Classes	6 days		
	27	Sun	-----		1 day	
	28-31	Mon-Thu	Classes	4 days		
June 2018	1-2	Fri-Sat	Classes	2 days		
	3	Sun	----		1 day	
	4-9	Mon- Sat	Classes	6 days		
	10	Sun	----		1 day	
	11-15	Mon- Fri	Classes	5 days		
	16-17	Sat- Sun	Id-Uz-Fitre		2 days	
	18-23	Mon- Sat	Classes	6 days		
	24	Sun	---		1 day	
	25-30	Mon-Sat	Classes	6 days		

RESTRICTED HOLIDAYS:

17.09.2017---- Biswakarma Puja

26.10. 2017 ---Chhat Puja

10.12.2017--- Martyr's Day

24.12.2017--- Christmas Eve Day

N.B.: Academic Calendar for the period of January 2018- June 2018 (Part-II) shall be published after the publication of the Holiday List for 2018 by Gauhati University authorities.

❖ *Prepared by: Internal Quality Assurance Cell (IQAC), Barbhag College, Kalag, Nalbari-781351*




Principal & Secretary
Barbhag College



Internal Quality Assurance Cell
Barbhag College
Student Feedback Analysis
Academic Year: 2017-18

Barbhag College is affiliated to Gauhati University and follows the curriculum recommended by the university. The College ensures that the curriculum transaction is an organized process to continue the standard of teaching-learning process of the College. The College has a specific feedback mechanism for the improvement of the academic atmosphere. The IQAC of Barbhag College evolved a devised structured questionnaire where formal offline feedbacks on the curriculum and its transaction are obtained basically from teachers and students.

Process of Feedback:

- Students: Student's feedback is taken at the end of final semester classes.

Details of Analysis of Feedback

During the academic session 2017-18 a total number of 945 students were studying in the final semester classes of BA and BSc programme and the feedback form on syllabus and its transaction has been distributed offline to the student out of which 20 percent responded to it that is 200 feedback forms on curriculum returned and the basis of the response given by students it has come to light that most of the students expresses satisfaction at the syllabus of the Gauhati University. But there is a marked improvement in respect of responding to the feedback system by the students. The response of the students has been found in the following manner.

	Attributed of Syllabus Evaluated	5	4	3	2	1
1	Extent of syllabi covered in the Class তোমাৰ শ্ৰেণীত পাঠ্যক্ৰম সম্পূৰ্ণৰূপে সমাপ্ত হয়নে ?	51.33%	27.8%	10.6%	5.1%	5%
2	Satisfied with the distribution of content across papers পাঠ্যক্ৰমৰ বিভিন্ন পত্ৰৰ মাজত বিষয়বস্তুৰ বিতৰণ সন্তোষজনক	64.16%	14%	12.25%	3%	6.58%
3	Incorporation of relevant materials প্ৰাসংগিক বিষয়বস্তুৰ অন্তৰ্ভুক্তি	52.80%	27.16%	10.42%	5.16%	4.85%
4	What is your opinion about library holdings for the syllabus of your course তোমাৰ পাঠ্যক্ৰমৰ লগত সংগতিপূৰ্ণ পৰ্যাপ্ত সহায়ক গ্ৰন্থ মহাবিদ্যালয়ৰ পুঠিভঁৰালত থকা বুলি ভাবানে?	82.9%	10.33%	1%	2%	3.76%
5	Is this syllabus designed according to students	60.58%	5.5%	29.83%	3%	1.08%

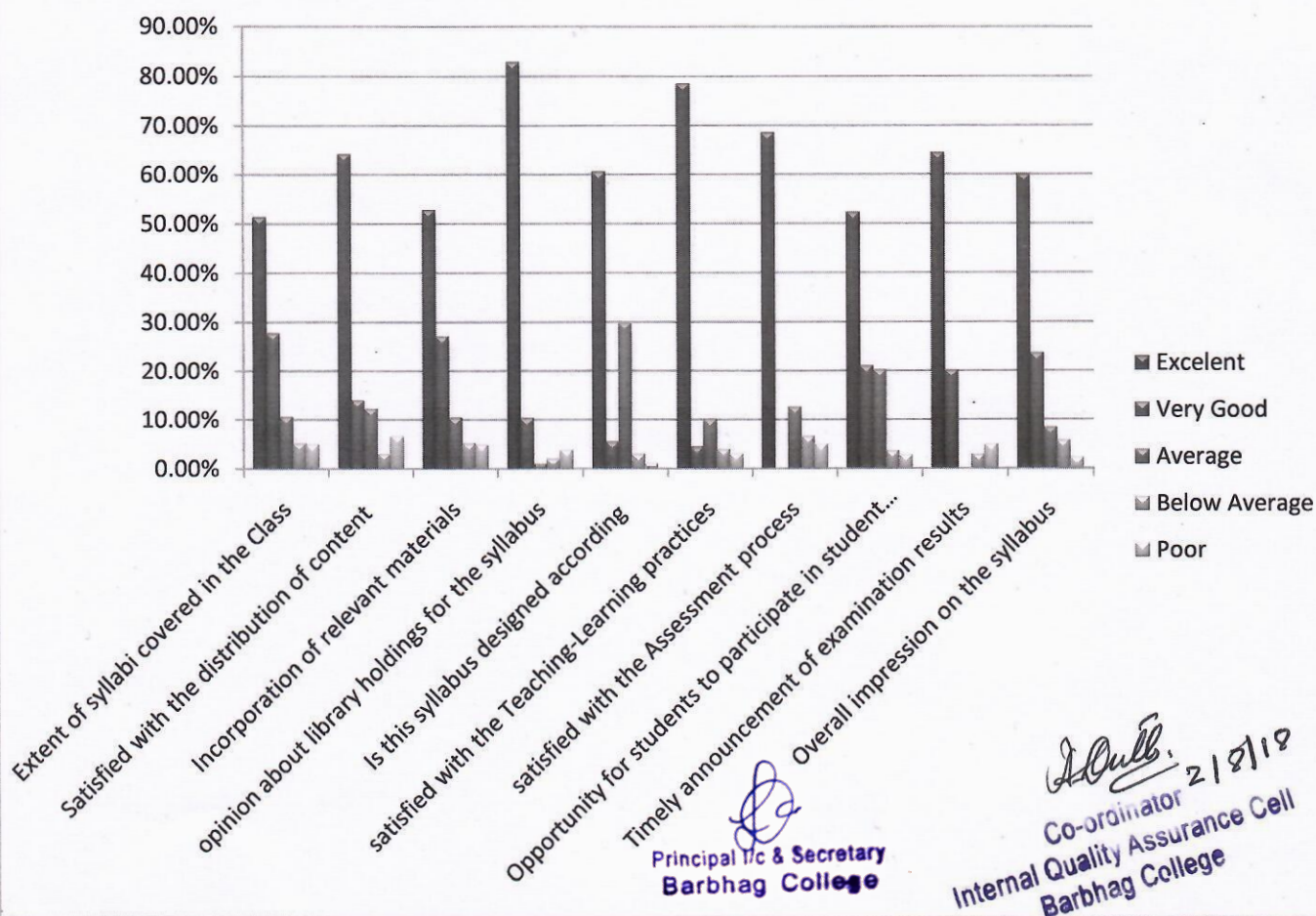
Principal & Secretary
Barbhag College

21/11/18
Co-ordinator
Internal Quality Assurance Cell
Barbhag College



	understanding power ছাত্র-ছাত্রীৰ বোধগম্য হোৱাকৈ পাঠ্যক্ৰম যুগুত কৰা হৈছেনে?					
6	Are you satisfied with the Teaching-Learning practices conducted in the institution? অনুষ্ঠানত প্ৰচলিত শিক্ষাদান আৰু শিক্ষাগ্ৰহণ পদ্ধতিত তুমি সন্তুষ্টনে?	78.5%	4.5%	10.08%	3.91%	3%
7	Are you satisfied with the Assessment process of your curriculum? তোমাৰ পাঠ্যক্ৰমৰ মূল্যায়ন পদ্ধতিত তুমি সন্তুষ্টনে?	68.6%	7.16%	12.58%	6.58%	5%
8	Opportunity for students to participate in student exchange programme, field visit ছাত্র বিনিময় ব্যৱস্থা আৰু ক্ষেত্ৰপৰিদৰ্শন বিষয়ত ছাত্র-ছাত্রীৰ অংশগ্ৰহণৰ সুযোগ-সুবিধা	52.25%	21.08%	20.25%	3.66%	2.75%
9	Timely announcement of examination results পৰীক্ষাৰ ফলাফল সময়মতে ঘোষণা হোৱা বুলি ভাবানে?	64.41%	20.08%	7.66%	2.89%	4.92%
10	Overall impression on the syllabus পাঠ্যক্ৰমৰ ওপৰত সামগ্ৰিক ধাৰণা	60%	23.66%	8.41%	5.75%	2.16%

Graphical representation on students feedback on curriculum during 2017-2018



Best Practice-I



1. Title of the Practice:

Women Empowerment Programme

2. **Goal:** Barbhag College believes in gender justice and empowerment inside the campus and tries to extend its effort towards gender sensitisation, boosting dignity of women folk as well as empowering them physically, mentally, socially and economically etc.

3. **The Context:** The College is situated in the rural area of Nalbari district of Assam where women folk are comparatively less empowered and are marginalised. Simultaneously, the number of girl students is more as compared to that of boys in the College and most of the girl students come from the remote areas and belong to poor families. So, to empower girl students and women folk of the neighbouring community, the College has been taking various initiatives in this regard.

4. **The Practice:** This practice was introduced in the college in the year 2012. A permanent body by the name of Women Cell was formed and it has been performing activities like awareness programme, lecture programme, various competition, health camp, public meetings, workshop etc. This year the following programmes were conducted—(a) workshop and lecture on protection and safety of women on 20-06-2017; (b) health awareness programme at Dokoha High school in celebrating the International Women's Day on 08-03-2018.

5. **Evidence of Success:** we have observed the following positive impacts of this practice among the students, parents and neighbouring community— (a) Increasing enrolment of girl students; (b) active participation of girl student in the academic and co-curricular activities of College is increasing ; (c) the success rate of girl students in examinations and other activities has increased.

6. **Problems encountered and Resources Required:** Due to paucity of fund, it sometimes becomes difficult to organise different activities outside the college campus and other skill based empowerment programme for further development of the girl students and the women folk in the neighbourhood.

Best practice-II

1. Title of the Practice:

Best Reader Awards

2. **Goal:** To motivate the students for inculcating reading habit in themselves, this award was introduced in the College.

3. **The Context:** This award is being given to the students who regularly visit the central library of our institution and use the library judiciously and have excelled in academic field..

4. **The Practice:** Two best readers, one from male and another one from female students are selected for the Award. The Award is sponsored by the Library of the College

5. **Evidence of Success:** This practice has improved the reading habit of the students and the number of students using library resources has been increasing day by day.

6. Problems encounters and Resources required:

No problems encountered yet


Principal / IC & Secretary
Barbhag College


Co-ordinator
Internal Quality Assurance Cell
Barbhag College