



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**BARBHAG COLLEGE**

**P.O. AND VILLAGE - KALAG, DIST. - NALBARI  
781351**

**[www.barbhagcollege.co.in](http://www.barbhagcollege.co.in)**

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**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Barbhag College was established on December 1, in the year 1964 as a result of the toil and sacrifices of the people of greater Barbhag Area consisting of 52 revenue villages under Barbhag Development Block, and within the jurisdiction of Barbhag Revenue Circle in Nalbari District in the state of Assam. Since its inception, the college has been gradually thriving by spreading the light of Higher Education in a purely rural area. This institute of higher education which has been putting its effort for the last more than five decades to realise the dreams cherished by its founders for the economic, intellectual, ethical, moral and cultural upliftment of the students. The college is permanently affiliated to the Gauhati University and is recognized by the UGC under section 2(f) and 12(B) of UGC Act 1951. Barbhag College went through the NAAC assessment securing B+ Grade in 2005 in the 1st cycle.

The college also plays pioneering role in conducting community service programmes in the surrounding villages and educational institutions through NSS, Nature Club, Women's Cell, Teachers' Unit etc.. An extensive and collaborative relationship between the college and the community has always found room as envisaged in the vision of the college.

The college is now imparting education in major/Honours courses in 8 disciplines and general/regular courses in 12 disciplines leading to B.A and B.Sc. under Gauhati University. Though till 2021-22, the college didn't have any add on certificate courses, 10 certificate courses are being introduced for the students since the academic year 2022-23.

The total number of students in the college at the UG level across different disciplines in the current academic year is 985 with 539 boys and 446 girls. Total number of full teachers in the college at present is 41 (excluding 3 vacant positions) and the total number of non-teaching staff is 17 (excluding 2 vacant positions).

### **Vision**

To build the monument of a society free from discrimination, prosperous with moral uprightness, cultured and self-reliant, through spreading higher education among the economically backward people of the greater Barbhag region, in particular and among all students, in general, and thereby creating a cosmopolitan attitude among them is the vision of Barbhag College.

### **Mission**

1. To educate each and every boy and girl of the economically disadvantaged families of Greater Barbhag Region with higher education.
2. To instil scientific thinking in the students and community members and to eradicate superstitions and irrational thinking from among them.
3. To give the students, most of who hail from economically weaker families, capability to be economically self-

reliant by making them skilful and knowledgeable.

4. To make all students inculcate moral values and tenets of a cosmopolitan culture.

5. To conduct to research useful to the community.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

1. A group of dedicated, efficient, active, and enthusiastic teachers involved in teaching.

2. A supportive, cooperative and efficient non-teaching staff.

3. There is a convivial relationship among all the students, teachers, Parents/guardians and management.

4. The College attempts to stay updated with emerging trends in higher education and has gradually incorporated student-centric ICT enabled quality enhanced learning.

5. The College has maintained a green campus

6. Substantiation of inclusive education of students of all classes, including economically disadvantaged groups in the college.

7. Regular organization of departmental seminars and other academic events.

8. Well equipped Librarary with library automation software and facilities of internet access and access to free e-resources.

9. An active NSS unit doing various activities regularly.

10. Smart classrooms, playground and clean drinking water facilities for students.

11. “*Barbhagian*”- the annual college magazine as well as various departmental publications serves as a platform for the students to express their creative talent.

12. A college canteen to cater to the students and staff.

13. The college has MOUs with different leading institutions and organizations with regard to students’ and teachers’ exchange, students’ and faculty training and extension activities.

14. An active Nature club involved in creating awareness regarding environmental pollution and promoting environment friendly practices.

15. The college regularly conducts extension and outreach programmes.

16. Effective measures adopted to ensure gender equity and emphasis on girls’ education.

### **Institutional Weakness**

1. Due to Financial constraint there is no sophisticated infrastructure of the college.
2. Lack of modern sports facilities and a modern Playground.
3. Lack of vocational courses.
4. No lift facilities to upper floor for differently able/Divyangjan students.
5. Moderate dropout rate of students from multiple reasons, as pursuing professional courses, academically weak family background, poverty, early marriage etc.
6. No research centre and insufficient research projects carried out by the faculty.
7. Lack of tie-up/MOU with industries/firms.
8. A number of faculty members have not pursued Ph.D.
9. Number of research publications by the faculty is less than what is desirable.

### **Institutional Opportunity**

1. The college can start Major/Honours, and research programmes as per NEP2020, in all the existing subjects, and PG Programmes in some subjects like Assamese and Political Science, as there is sufficient demand for these from students in the surrounding areas.
2. Newly recruited young faculty with potential for carrying out useful research projects and bringing out research publications. A number of faculty members are qualified and capable of availing research funding by funding agencies.
3. As the College is located in a rural area, students may be trained in traditional handloom and handicraft, based on agricultural products, and be motivated and enabled to be self-employed. An MoU is already signed (in 2022-23) with Bagarumaba Weavers Development Society with a view to realising this potential.
4. Being a rural college, it can start courses on rural technology, which is likely to attract students, and funding from govt. agencies, and which can also enable the college contribute directly to the rural community.

### **Institutional Challenge**

- (i) Insufficient Students enrolment in the existing disciplines and drop out of considerable number of students.
- (ii) Introducing self-financing vocational courses/programmes is challenging as most of the students in the area hail from very poor economic background.
- (iii) Mobilisation of fund for infrastructural development in view of decreasing state govt. support.
- (iv) Creating Research facilities and infrastructure and procuring research fund.
- (v) Creating a truly productive support system for students to clear competitive exams.

(vi) Increasing the involvement of parents and alumni in various activities.

(vii) Helping the gen-next, caught in the midst of a hybrid culture in a globalised world, to imbibe strong ethical values and an impeccable work culture so that they become better citizens.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

Barbhag College offers UG Programmes in Honours and General in two streams – Science and Arts. Over the years, the college has evolved a well planned and well documented curriculum delivery system. Preparing a balanced Daily Class Routine, a well planned course distribution, preparation of teaching plans and lesson plans by all teachers are some of the ways to ensure an effective curriculum delivery. The college has facilitated 7 ICT enabled classroom for effective implementation of curriculum, while the teachers also make use of digital platforms like Google meet, Google class room, Zoom, you tube channel. Student centric methods, such as assignment, projects, field works etc., are also adopted. Course completion reviews are held towards the end of every semester in the Academic Council meeting. Remedial classes are conducted in order to reduce learning difficulties of slow learners. The affiliating university has included in its UG courses some important cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability. 15 papers (courses) address Environment issues, 4 courses address Professional Ethics and values, 6 courses address Gender issues while 1 course addresses Environment and Sustainability. The students in different disciplines are required to undertake project works as partial fulfilment of some courses. In the academic year 2021-22, 209 students across different disciplines undertook and completed project works. Barbhag College IQAC obtains feedback on the academic performance and ambience of the institution from Students and Teachers, analyses it and necessary action is taken at the institutional and departmental levels.

### Teaching-learning and Evaluation

The institution takes utmost care in imparting quality learning for its student community. The average enrolment percentage of the college in the last five years is just above 65%. The number of seats filled against seats earmarked for reserved category is just over 37%, as the number of students belonging to the reserved category is much less compared to the number of students belonging to unreserved category. The ratio of students against full time teachers is just over 26. Percentage of teachers against total number of sanctioned positions during the last five years is just below 96%. Only 3 teaching positions are lying vacant. Just over 40% of working teachers have NET/SLET/Ph.D. at present. The average pass percentage of the college over the last five years is just over 76%.

The College practices a teaching methodology which focuses on imparting education through a student centric approach. Teacher uses methods like Google Classroom, Fieldwork, Project Presentation, Group Discussion, Debate on selected topics, Quiz based on syllabi, Essay Writings, Poster making, Play or Short Drama, Knowledge based internal assessment, Regular Assignment, Laboratory experiments and analysis, etc. There are 7 ICT enabled classrooms which are used by teachers for teaching-learning.

The internal examinations are conducted by an internal examination Committee. The examination committee prepares the internal examination schedule. Papers are set by each department. According to the rules of the affiliating university, home assignments are given to the students for each paper taught in the class. Teachers

evaluate the answer scripts and marks are notified to the students and sent to the affiliating university. The students can approach examination related Grievance Redressal Cell to redress the examination related grievance.

The institution has a system to measure the levels of attainment of programme outcomes and course outcomes. The programme specific outcomes are measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of the entire student in a given programme. The course outcomes is measured through internal evaluation like unit test, sessional examination etc, and through students seminar and home assignments etc.

### **Research, Innovations and Extension**

The college has been trying to maintain a tradition of promoting research among its stakeholders over the years. There is a Research Cell that initiates, monitors and records the research activities in the college. As a rural institution, Barbhag College has made certain attempts to build an ecosystem for innovations and has taken initiatives for creation and transfer of knowledge in that respect. Trainings and workshops on innovative entrepreneurial ideas like **“Traditional Techniques of Eco dying Process”** are conducted to transfer innovative techniques to the students. Some exposure visits for students, seminars on intellectual property rights and training/ workshop for students have been conducted. Research based books have also been published to transfer knowledge to stakeholders on innovative ideas of entrepreneurship and crafts.

In the last five years, the faculty of the college received research grants 4 Minor Research Projects, published 14 research papers in UGC notified journals and published a total number of 76 books and chapters in edited volumes/ papers in national/ international conference proceedings during last five years. Moreover, the college conducted 46 workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years.

The college has 16 functional MoUs with reputed institutions and organisations that collaborate with the college in students’ and teachers’ exchange programmes, other academic events, on the job training, extension and outreach activities, Faculty Development Programmes, etc.

The college has been trying to live up to the expectations of the society not only through its educational accomplishments but also through its education extension and outreach programmes. Several extension and outreach activities have been conducted in the college campus and in the community areas outside with active participation of the stakeholders like students, teachers, non-teaching staff members and members of the local community in the last five years through college forum like NSS, Nature’s Club, Women’s Cell, Red Ribbon Club, etc. Recognising the different extension and outreach activities of the college fraternity, seven government and non-government organisations/agencies accorded recognition and appreciation to Barbhag College.

### **Infrastructure and Learning Resources**

Barbhag College ensures adequate availability of physical infrastructure and academic support facilities to cater to the needs of the students. At present the college is considerably well equipped with adequate infrastructure and physical facilities like classrooms, conference/seminar halls, laboratories, library with adequate reading space, parking space, gymnasium, yoga centre, canteen etc. On an average above 41% of the total expenditure

has been incurred on augmentation of infrastructure in the last 5 years. At present there are 33 computers in the college for academic usage. Over 23% of the total expenditure of the college (excluding salary) has been incurred on maintenance of physical facilities and academic support infrastructure.

Barbhag College has a central library and 12 departmental libraries. The Central Library has a reading room with 80+ seating capacity. There is a separate reading area for the faculty members. Library has separate computer section. The College library uses automated user login and log out system for users through QR code/Barcode in the SOUL software. The holdings of the library can be searched using OPAC. The Web-OPAC facility is also available in the library. The Library is a member of the NLIST and also a member of NDLI. The college library has its own website. The URL of the library is <https://kklibsc.wixsite.com/bclibrary>. The college library has its own digital institutional repository for the users. This digital library can be accessed by the user from the computer lab of the college and through library Wi-Fi.

The college is continuously updating IT facilities for up-gradation of the teaching learning process and support services. The college has its institutional official websites designed for every academic support to the students. There are 7 ICT enabled classrooms and 2 ICT enabled conference rooms. The college has Bio-metric attendance system for staff. Admission process of the college is computerised. The college has its own you tube channel to upload different activities of the college. IQAC and Nature Club, Barbhag College have their own face book pages. Departments have different whatsapp groups (Semester wise) to communicate with the students with regard to the teaching-learning process.

### **Student Support and Progression**

Being an educational institution, almost all the activities of the college are students oriented. One of the major student support activity is the financial help at the time of admission to students. Above 63% students have been benefitted by financial aid, scholarship and free-ship provided by the college, government and non-government organisations during the last five years. With a view to ensuring holistic development of the students, the college has organised a number of programmes on Soft Skill, Language and Communication Skill and Life Skill like yoga, etc. In the last five years above 10% of the students have been benefitted by career guidance and counselling activities of the College Career Guidance and Counselling Cell.

The college has an effective and efficient mechanism for redressal of various types of grievances of the students. Students can lodge grievances in online and offline mode. The college takes appropriate measures to redress the grievances.

The college has record of 10% of the outgoing students progressing to higher education or being placed in some job in the last five years. However, records of a sizable number of students could not be collected due to various reasons. 3% of the outgoing students qualified in national/state level competitive examinations in the last 5 years. 13 students have won medals/awards at different levels for their outstanding performance in sports or cultural events. On an average close to 200 students participated in sports and cultural events organised by the college and other institutions during the last five years.

There is Alumni Association in the college, but it has not been registered, even though alumni activities have been going on in the college since long in a sporadic manner. The process of registration has been started of late. The Alumni Associations, in different departments of the college, organise Alumni meets from time to

time. The focus of these meets is on building bridges and bonds with the alumni. In the last five years, the Alumni of the college have contributed to the college over Rs, 5 lakh, in cash or in kind.

### **Governance, Leadership and Management**

Governance and management of Barbhag College is dedicated to achieving the broader need of higher education of the locality and to fulfil its vision and mission. To attain the wider goals and objectives of the college, the management serves and respond to the needs of learners, employers, local communities and government. The Governance of Sonapur College is a dynamic, democratic, participatory and decentralised in nature, where all the stakeholders participate in the decision- making process in administrative and academic matters. The President of Governing Body spearheads the management followed by Principal of the college who is the executive head. The decision-making procedures are carried out at appropriate levels in the organizational hierarchy. The principal constitutes committees to carry out policies and programmes. The effective leadership of the stakeholders are reflected in various institutional practices. For qualitative improvement and vertical mobility of the institution, Barbhag College implements Strategic /Perspective Plan in a phased manner. The college has several welfare measures for the teaching and non-teaching staff that provide cordial and employer friendly environment. The institution encourages and supports to pursue research, to inculcate professional and skill development. The faculty members are eligible for availing leave as per the Govt. and UGC rules. Sonapur College follows the guidelines of Govt. of Assam in recruitment, promotion and financial matters. The college follows a well organised Performance Appraisal System for both teaching and non[1]teaching Staff. Besides the regular activity of conducting feedback from the stakeholders, the institution arranges academic audit by resourceful academician. Barbhag College regularly conducts internal and external financial audits through a well-designed mechanism. The College gives priority not only to mobilise funds to fulfil its larger visions but also on a healthy and transparent mechanism of utilisation of fund. IQAC of Barbhag College is instrumental in developmental decisions of the college including infrastructural and academic. IQAC contributes to the quality assurance processes and in identifying, suggesting useful and effective measures.

### **Institutional Values and Best Practices**

Barbhag College, located in a rural area, places special emphasis on institutional values and social responsibilities for the enhancement of overall academic and social environment.

The college initiated internal Gender Audit in the year 2021-22. In the last five years, the college has worked for gender equity by adopting initiatives like forming a Gender Equity Cell with a monitoring committee, creating a Women's Cell, celebrating International Women's Day by undertaking various women centric activities, organising capacity building outreach programmes for the women of neighbouring villages, preparation of Annual Action Plan for Gender Sensitisation, Preparation of Gender Equity Report 2017-22, etc.

Barbhag College has facilities and initiatives for alternate sources of energy and energy conservation like use of solar lights, LED bulbs, Sensored bulbs, etc. The college has mechanism for management and disposal of the various types of degradable and non-degradable waste. For water conservation, the college has resorted to measures like rain water harvesting, etc. Barbhag College has taken initiatives, like plantation for maintaining a green campus. The college has also made sincere efforts to ensure a disabled friendly, barrier free environment.



Barbhag College conducts Green Audit and Energy Audit by recognised external agencies. The college has also implemented several environment awareness and promotion activities beyond the college campus in the last five years. Nature Club, Barbhag College and NSS Unit have taken the lead in this regard. The college has framed codes of conduct for its students and employees, which focuses on creation and sustenance of a congenial and inclusive environment. In order to promote tolerance as well as ethical and constitutional values, the college organises programmes like cultural meet and celebrates festivals, national and international commemorative days and events.

Two of the best practices of Barbhag Colleges over the years have been (1) Regular and sustained efforts towards promoting a sustainable Environment in and around the College, and (2) Systematic and well documented planning for an effective teaching-learning process. The distinctiveness for which Barbhag College stands out is the continuous, sincere, dedicated and sustained efforts of the college to serve the nature and community around.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	BARBHAG COLLEGE
Address	P.O. and Village - Kalag, Dist. - Nalbari
City	Nalbari
State	Assam
Pin	781351
Website	<a href="http://www.barbhagcollege.co.in">www.barbhagcollege.co.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Birinch Choudhury	03624-283417		-	
IQAC / CIQA coordinator	Anupam Dutta	03624-299978	9101322212	-	iqacbarbhagcollege@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Assam	Gauhati University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	24-04-1986	<a href="#">View Document</a>
12B of UGC	24-04-1986	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

**Location and Area of Campus**

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	P.O. and Village - Kalag, Dist. - Nalbari	Rural	6.2	5980.77

**2.2 ACADEMIC INFORMATION**

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese	36	HSSLC	Assamese	300	179
UG	BA,Assamese	36	HSSLC	Assamese	60	45
UG	BA,Political Science	36	HSSLC	English,Assamese	150	135
UG	BA,Political Science	36	HSSLC	English,Assamese	45	36
UG	BA,Economics	36	HSSLC	English,Assamese	30	11
UG	BA,Economics	36	HSSLC	English,Assamese	40	23
UG	BA,History	36	HSSLC	English,Assamese	30	16
UG	BA,History	36	HSSLC	English,Assamese	30	18
UG	BA,Education	36	HSSLC	English,Assamese	45	34
UG	BA,Education	36	HSSLC	English,Assamese	150	135
UG	BSc,Chemistry	36	HSSLC	English	25	18
UG	BSc,Chemistry	36	HSSLC	English,Assamese	60	25
UG	BSc,Mathematics	36	HSSLC	English,Assamese	60	6
UG	BSc,Mathematics	36	HSSLC	English	35	14
UG	BSc,Zoology	36	HSSLC	English,Assamese	60	36
UG	BA,English	36	HSSLC	English	30	7
UG	BA,English	36	HSSLC	English	300	179

UG	BA,Elective Assamese	36	HSSLC	Assamese	120	78
UG	BA,Philosophy	0	HSSLC	English,Assamese	150	119
UG	BSc,Physics	0	HSSLC	English,Assamese	60	19
UG	BSc,Botany	0	HSSLC	English,Assamese	60	30

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				10				32			
Recruited	0	0	0	0	9	1	0	10	18	11	0	29
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				2			
Recruited	0	0	0	0	0	0	0	0	0	2	0	2
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				18
Recruited	14	2	0	16
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	5	0	0	5	6	0	16
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	4	1	0	12	6	0	23
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	
	Others		Total	
	0		0	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	539	0	0	0	539
	Female	446	0	0	0	446
	Others	0	0	0	0	0



Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	39	39	35	37
	Female	21	35	24	30
	Others	0	0	0	0
ST	Male	1	2	0	3
	Female	0	1	1	0
	Others	0	0	0	0
OBC	Male	79	94	84	92
	Female	84	90	59	78
	Others	0	0	0	0
General	Male	309	215	311	300
	Female	267	195	240	229
	Others	0	0	0	0
Others	Male	153	135	153	119
	Female	83	90	88	80
	Others	0	0	0	0
Total		1036	896	995	968

### Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>The college is aware of the need for making its programmes holistic and multidisciplinary in keeping with the mandate of the NEP 2020. Being an affiliated college of Gauhati University, the college aims to transform itself into a multi-disciplinary institution within the framework provided by the affiliating university. At present the college offers programmes in two streams – Science and Arts. The college intends to introduce 4-year integrated B.Ed. programme shortly. With that end in view, the college has applied for approval of NCTE and has completed all formalities in that regard. The vision of the college is to introduce different kinds of skill-based courses in the coming years and more courses</p>
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in humanities, social sciences and natural sciences, etc. For that purpose the college is planning to send proposals to the govt. of Assam for funding and to university for academic approval. The college is now planning to introduce more and more value added and multidisciplinary courses to make the programmes holistic in nature in keeping with the Four-Year Undergraduate Programme (FYUP) Regulations of Gauhati University that provides for transforming UG Education truly multidisciplinary and holistic. The college, following the FYUP Regulations of Gauhati University, is now allowing the students offering a programme in one discipline to opt for courses in other disciplines with little restrictions. The students offering major in a subject of natural science can offer minor in a subject in humanities or language or social sciences, etc., as per the new FYUP Regulations of Gauhati University. The students can opt for multidisciplinary courses offered by any discipline irrespective of his or her major or minor discipline. The college has been offering credit based flexible courses since 2019 when CBCS was introduced. There have courses in environmental studies and skill enhancement courses that address different aspects of the society. With the introduction of the FYUP from the coming academic session, more flexible and innovative credit based courses and projects are being offered. From the coming session, the college is introducing the FYUP as per the FYUP Regulations of Gauhati University based on the mandate of NEP 2020. The newly designed programme provides for multiple entry and exit points for the students. A student pursuing UG programme in any discipline can exit at the end of the 1st, 2nd or 3rd year. Similarly, a student can enter a programme in the 2nd or 3rd or 4th year, if he/she has earned the required credits in the previous year(s). The college is encouraging the faculty to engage in multidisciplinary research projects with a view to benefitting the society directly or indirectly. The FYUP provides for engaging the students in the fourth year to engage in such society oriented research.

## 2. Academic bank of credits (ABC):

As the college is not a degree granting institution, it is not required to register as an institution in the Academic Bank of Credit (ABC) Portal. However, the college has instructed all newly enrolled students

	<p>to enroll themselves in the ABC. The Gauhati University, the affiliating university, has registered itself with the ABC, which will pave the way for credit transfer for students of the college and their movement to other institutions without any difficulty. This will also facilitate multiple entry and exit of students. The faculties are being encouraged to design their own courses in MOOCs platform like SWAYAM. For the purpose of supporting the faculty in that regard, programmes on designing MOOCs courses have been organized by the IQAC. In order to complete the registration of all newly enrolled students in the coming session in the ABC portal smoothly, the NEP Task Force, formed as per direction of the Govt. of Assam, have been given the responsibility of orient the students.</p>
3. Skill development:	<p>Keeping in view the National Skill Qualification Framework, the students are given the options to choose Skill Enhancement Courses (SECs) from a pool of different such courses. In the new FYUP being introduced from the coming session, additional courses are being offered to the students with a view to giving exposure to them to different skills. From the coming academic session 2022-23, a number of add-on courses are being introduced for the students. Following are the add-on courses being offered from the coming session: 1. Certificate Course on Human Rights. 2. Certificate Course on Spoken English 3. Certificate Course on Fresh Water Resource Management 4. Certificate Course on Artificial Vegetative Propagation 5. Certificate Course on Water Quality Assessment. 6. Certificate Course on Foundations of Teaching 7. Certificate Course on Computer Application in Social Science 8. Certificate Course on Computer Programming in C 9. Certificate Course on Tourism Management. 10. Certificate Course on Acting All these courses can be opted for by students offering major and minor in any discipline or stream. The college, following the curriculum of Gauhati University, is offering value added courses as part of the FYUP in different semesters. Apart from these courses, the college has also been organising different programmes like yoga, human ethics, environment ethics, etc. to instill values in the students. The syllabus content in different subjects like Philosophy and Political science, Environmental studies also address issues</p>

	<p>relating to development of humanistic, constitutional, ethical and citizenship values. The different cultural and awareness programmes regularly organized by the college help instilling in the students a sense of peace, regard for non-violence, scientific temper, urge to acquire life skills, etc. The college being an affiliated college of Gauhati University follows the curriculum designed by the university. In the earlier CBCS curriculum, all students have to opt for at least two skill enhancement courses of 4 credits each. In the new FYUP, all students will have to opt for at least 3 Skill Enhancement courses within any BA or B.Sc. Programme. In the coming years, college is planning to offer the students to do internship with in different organizations and work with experts in different fields as part of internship. The college is also planning to offer more ODL or blended mode courses through K.K. Handiqui State Open University, which has a study centre in the college since 2022. In the coming years, the college intends to associate with NSDC to manage skill mapping and certification of the students. In view of the NEP 2020 with regard to skill enhancement of the learners in different programmes, the college is offering a number of skill courses as add-on course from the coming academic session.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Under the CBCS curriculum offered by the affiliating university, MIL (Modern Indian Language) has been incorporated as a compulsory course for the BA students. The college also offers Assamese and English as core programmes. Indian knowledge system has been well incorporated by including studies in Classical Indian Literature, Indian Political and Social Systems and Thoughts, Ancient Indian Philosophical Thoughts and Historical Developments. From the coming session a compulsory course on Indian Studies is being introduced by the affiliating university for UG programmes. Moreover, the college observes various important National and Regional days/events to inculcate among students patriotic and nationalistic feelings. The college has been providing classroom delivery system in bilingual mode, i.e. Assamese and English.</p>
5. Focus on Outcome based education (OBE):	<p>The CBCS Curriculum of UG course under Gauhati University has laid down the learning outcomes in terms of Programme outcome, Programme Specific</p>

	<p>outcome and Course outcome. The Students are made aware of the learning outcomes by organizing Orientation Programme. Barbhag College is an institute of higher education affiliated to Gauhati University. The affiliating university lays down the framework for curriculum designing along with credits, assessment system and other aspects that the College has to follow. As the Outcome Based Education requires restructuring the curriculum and assessment model, the College is limited in its capacity. However, the teachers in their respective classes innovate to make the classes more student-centric and try to engage the students in teaching-learning process even outside the classes in the form of peer education. But the framework for outcome based education has to be laid down by the affiliating university.</p>
6. Distance education/online education:	<p>Barbhag College provides UG programmes through Open Distance Learning (ODL) through Krishna Kanta Handiqui State Open University (KKHSOU) being a Study Centre of the University. A number of students show interest in acquiring higher education through ODL for their professional development and the KKHSOU Centre of the College caters to the needy ones. The College is also planning to add more centres of distance learning in the future to meet the growing demand of the student community. The College also uses various online methods to enhance the teaching-learning process. The teachers use various platforms like Google Classroom, Google Meet, Zoom, etc. for effective delivery of teaching. The blend of online and offline has been incorporated in the teaching learning process by the teacher for ease of access.</p>

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	An Elector Literacy Club was set up in the college in 2021.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The students' coordinators are appointed by the college and, of late, ELC has been activated to organise programmes on Elector's literacy. The ELC is representative in character that the executive committee of the club has both students and teachers.

	Moreover, any student can join the ELC.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	So far, not many programmes have been undertaken by the ELC. However, the ELC is cooperating with the district administration in organising programmes for creating electors' awareness. The teachers help the students with registration in the govt. portal as first time voters. The teachers also extend cooperation with the District Returning Officer in the conduct of polls by acting as polling officers and presiding officers. In future, the ELC plans to undertake innovative programmes with regard to electors' education and awareness.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Apart from organising talks on elector's awareness and cooperating with the district administration in organising programmes of this nature, no survey or research projects have been undertaken by the ELC.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Though the college, through teachers and other staff, helps the rural students above the age of 18 years who are not registered as voters in registering themselves in the NSVP, there is no formal institutional mechanism to register eligible student-voters. Soon the college intends to institutionalise such a mechanism.

## Extended Profile

### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
968	995	896	1036	949
File Description		Document		
Upload Supporting Document		<a href="#">View Document</a>		
Institutional data in prescribed format		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 42

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
42	40	35	37	37

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
69.81	36.66	63.24	147.01	141.42

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

- In the beginning of every academic session the college regularly develops plan of all the activities considering the academic calendar of the affiliating university for effective curriculum delivery.
- The college is affiliated to Gauhati university, Assam .The university provides the entire course syllabus, text book and reference books details, question pattern, list of practical/experiment which helps the teachers to follow the curriculum for each semester.
- Daily Class Routine is prepared by administration with the help of a committee according to the credits of each and every subject keeping in mind the curriculum.
- Sitings with HoDs of all the departments are arranged quarterly for intensive action plan.
- The departments are allowed to take additional classes, re-arrange the class time as per convenience.
- The college has instructed the departments to prepare teaching plan and lesson plan both for general and honours course.
- An Academic Council is constituted for discussing and solving problems relating to the academic issues like effective curriculum delivery, coverage of syllabus within the specified period, arranging of sessional examinations, seminars, and participation of students in academic events.
- Some innovative processes in teaching and learning are adopted. At the beginning of each academic session, the faculties of each department meet for the allocation of syllabus and decide the dates of class test, seminars, lecture programmes etc.
- The college has facilitated ICT enabled classroom for effective implementation of curriculum.
- The college has instructed the departments to use some technology based methods of teaching such as Google meet, Google class room, Zoom, you tube channel etc.
- The college has subscribed to NLIST/INFLIBNET & faculties have fully utilized the E-resources for research & class room transaction.
- Pedagogy is achieved through theory sessions by using audio visual aids, black board, models, charts, tutorial class, group discussion, quiz and laboratory session by handling sophisticated instrument..
- Student centric methods are adopted, such as experiential learning through assignment, participative learning through completing projects, field works etc.

#### **Documentation of Curriculum Implementation**

- Lesson plans of individual teachers are documented properly and regularly supervised by Head of the departments.
- The teachers prepare teaching plan in a systematic manner in every year and implement it through the year.

- The teachers maintain teachers' dairy for their daily activities throughout the college hours, like number of classes taken in different courses, class taken date, class taken time, other administrative and academic activities.
- Feedback on course curriculum and teaching-learning are being taken every year.
- Course completion reviews are also held at the end of every semester in the Academic Council meeting.
- Remedial classes are conducted in order to reduce learning difficulties among students to some extent
- Internal examinations, called sessional examinations are regularly held in every semester. Apart from sessional examinations, class tests are held by each department during a semester. The sessional examinations conducted by the college form 20% of the total weightage of the end-semester examinations. Appearance in sessional internal examinations is compulsory for all students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:**

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>

### Other Upload Files

1	<a href="#">View Document</a>
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**1.2.2**

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response:**

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**1.3 Curriculum Enrichment****1.3.1**

***Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum***

**Response:**

Barbhag College has been implementing the curriculum framed by the Gauhati University since its inception as the college has been affiliated to the university. The institution offers only UG courses in both Arts and Science disciplines. The affiliating university has included in its UG courses some important cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability. Some of the papers in different subjects contain the above mentioned issues which have an important role to play in enriching the knowledge of the students in different fields in addition to the subject concerned. A good number of subjects have such papers which are basically concerned with the relevant issues mentioned above. Some of the papers address these issues directly and in some papers the issues are indirectly addressed. In the curriculum of the Gauhati University, some gender issues are incorporated. Many UG courses in Arts stream have the components related to gender studies, gender sensitization and participation, Environment and sustainability. Fifteen (15) papers (courses) address Environment issues, 4 courses address Professional Ethics and values, 6 courses address Gender issues while 1 course addresses Environment and Sustainability.

The list papers of different subjects addressing such issues are given as supporting document.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.3.2**

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:**

**1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 209

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**1.4 Feedback System****1.4.1**

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:**

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

##### Response:

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
452	447	391	483	413

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
720	720	660	660	600

##### File Description

##### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

##### Response:

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
131	83	139	104	81

#### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
297	297	297	297	245

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:**

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

The College practices a teaching methodology which focuses on imparting education through a student centric approach. Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Teacher uses methods like Google Classroom, Fieldwork, Project Presentation, Group Discussion, Debate on selected topics, Quiz based on syllabi, Essay Writings, Poster making, Play, Short Drama, Knowledge based internal assessment, Regular Assignment, Laboratory experiments and analysis, Inter College Events etc. These means used by different departments help to provide experiential and participative learning. Annual festival of the college is also one of the important means to give opportunity to the students to participate in different events which give them knowledge by participation. Various competitive events like Drama, Dance, Songs, Debate, Extempore Speech, Quiz, Essay Writing, Rongoli, Spot Story Writing and different Sports events, Social Service, etc are organized in which a lot of students participate directly and indirectly and gather knowledge which are necessary for them for academic and day to day life. College Magazine which is published every year also gives opportunities to the students to get experiences of editing and publishing and give expression to their literary creativity.

There are 7 ICT enabled classrooms which are used by teachers for teaching-learning and for other co-curricular activities, specially quiz competition among the students. . The teachers use laptops, interactive boards, and projectors etc. for teaching in the digital classrooms. Audio Visual methods are used by the teachers during the quiz competitions. Students are also encouraged to use ICT tools to present their papers in the class seminars and in the project presentation. Some teachers also use digital platforms and tools like Whatsapp, Youtube, Google Classroom, Google Meet, etc. for online teaching. Teachers sometimes also use PPT to teach. As far as online resources are concerned, teachers use study materials available in different authentic academic websites and e-journals. E-resources from NLIST and NDLI are also used by the teachers.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

#### Percentage of full-time teachers against sanctioned posts during the last five years

##### Response:

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
44	44	37	37	37



File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.4.2**

*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

**Response:**

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
23	17	14	12	11

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>

**2.5 Evaluation Process and Reforms****2.5.1**

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

Broad outline of the academic calendar is given by the Gauhati University at the beginning of the academic year and herein the tentative dates of the internal assessment are included. College notifies the

date of internal examination at least 15 days before the examination. The syllabuses for the internal examinations are intimated to the students. The internal examinations are conducted by an Internal Examination Committee formed by the Principal which mainly consist of two Assistant Officers-in-charge. The examination committee prepares the internal examination schedule. A notice, including the last date of paper setting and submission to the examination committee, is circulated among the Heads of the departments and teachers. As per this notice, papers are set by each department and submitted to the assistant officers in- charge (confidential). According to the rules of the affiliating university, home assignments are given to the students for each paper taught in the class by the teachers after a discussion with the head of the department. The students have to submit the home assignments in the concerned department within a stipulated time. Teachers evaluate the answer scripts and marks are notified to the students and sent to the affiliating university.

The students can approach examination related Grievance Redressal Cell to redress the examination related grievance as per the requirement and jurisdiction of the grievance. After the evaluation of the answer scripts of the sessional examination, marks are displayed on the notice board by every department. Student can discuss with the head of the concerned department if he/she has any query or grievance on the marks given to him. If the student is not satisfied he/she can go to the Examination Grievance Redressal Cell with a written application. The Grievance Redressal Cell can take steps for revaluation and reevaluation of the scripts of the student within 15 days of the submission of application by the student. To redress the grievances related to end semester examination, college allows the students to apply for it to University. Before applying to the university, they have to give an application to the examination related Grievance Redressal Cell of the college. On the recommendation of the cell, Principal gives a forwarding letter to the concerned authority of the university. The Grievance Redressal Cell sees to it that the university redresses the grievance of the students concerned.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

***Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website***

#### **Response:**

Each department of the institution frames, on the basis of the Syllabi prescribed by the affiliating university for all courses, the programme specific outcome and course outcomes. These are displayed in the departmental notice board for the students and are also uploaded in the college website. Each department also organizes an induction programme at the beginning of the each semester and enlightens the students about programme specific outcomes and course outcomes.

The institution has a system to measure the levels of attainment of programme outcomes and course outcomes. The programme specific outcomes are measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all students in a given programme. The course outcomes is measured through internal evaluation like unit test, sessional examination etc, and through students seminar and home assignments etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

**Attainment of CO:** COs are defined and explained to the students at the beginning of a session. The conduct of classes is planned at the beginning of each semester. Teaching plans are framed for every subject and fixed time-frames are decided for the completion of course in accordance with the academic calendar of the affiliating university. The teachers employ different approaches such as class test, assignments, presentations etc. for ensuring the attainment of the COs. The performance of the students is tabulated and analyzed throughout by recording their marks in sessional and end-semester examinations. All the departments maintain evaluation records and, on this basis, the attainment levels of COs are obtained. i.e. Level A (Significant 70%), Level B (Satisfactory 55-70%), Level C (Moderate 40-55%) and Level D (Low 40%). All the departments analyze the effective delivery of their POs and COs and keep record of the same.

**Attainment of PO:** The attainment level of the PO is assessed based on students' performance in the final examination as well as on three other parameters. The progression of students into higher education, placement in government or any other organizations and their establishment as entrepreneurs or self-employed professionals are considered as benchmarks for assessing the attainment level of the respective POs.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

**Pass percentage of Students during last five years (excluding backlog students)****Response:****2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
172	185	115	207	171

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
228	268	190	223	201

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1****Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:**

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1.575

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

As a rural institution, Barbhag College has some plans and strategic activities to build an ecosystem for innovations and has taken initiatives for feasible creation and transfer of related knowledge. The stakeholders of the institution belong mostly to rural areas and are engaged in different productive activities like agriculture, handloom, handicraft etc. Most of the stakeholders, having engaged in these fields, more or less, have their own innovative ideas. Therefore, the institution has taken numbers of steps with an idea of both nurturing these innovative ventures as well as to identify some new fields where innovations are possible, and knowledge can be transferred to the actual beneficiaries. For example, the college has signed MOU's with Gramya Bikash Manch (GVM), an international Level NGO, and Lotus Progressive Centre (LPC), a national level Organization, to provide **incubation** facilities to students from the academic year 2023-24. Besides, trainings and workshops on **“Traditional Techniques of Eco dying Process”** and **“Food Processing”** have already been conducted to transfer innovative techniques to the students. The institution has taken these initiatives to nurture the innovative

ideas and entrepreneurial abilities of students to build an environment for innovations.

The institution, as part of these initiatives, has conducted some exposure visits for students to related fields of practice, organized a few seminars on intellectual property rights and conducted training/workshop in the college campus for interested students. The principal objectives of these programmes are to transfer knowledge to the students, teachers and other interested stakeholders on copyrights, GI tags, and patent rights etc. In this regard, the IQAC Barbhag College, has already taken initiatives by organizing (i) Seminar on Intellectual Property Right (ii) Workshop on Designing Art and Craft for New Entrepreneurs (iii) Seminar on Importance of Intellectual Property Rights: Socio- Economic and Legal Perspectives (iv) One-day Interdisciplinary workshop on Intellectual Property Rights (v) Workshop on Traditional Techniques of Eco-Dyeing Process. (vi) Field visits for transferring knowledge on Eco-Dyeing Process. (vi) Skill Development Training Programme on Cutting and Knitting.

Besides, the institution encourages an environment for research relating to formulating innovative ideas in different fields and practices and takes initiatives for publishing these research reports compiling them in book form, so that the knowledge gathered can be transferred to other stakeholders. The institution has published two such volumes namely “**Covid-19: Indian Economy and Society**” and “**Handicraft Industry for Rural Reconstruction in Assam**” compiling some relevant articles of different researchers. The primary objective of publishing the first book is to highlighting the effect of Covid Pandemic on the life and livelihood of existing small traders and entrepreneurs and suggesting the changes they can opt for any future pandemic situation. The second book deals with some research reports relating to the development of the handicraft industry of Assam. This volume contains some reports addressing the vital issue of promoting the rural handicraft industry for the benefit of large number of artisans.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:**

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
13	12	4	9	8

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:**

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	3	4	3

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:**

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
34	12	12	9	10

File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

Several extension activities have been conducted in the college campus and in the neighboring areas with active participation of the stakeholders like students, teachers, non-teaching staff members and members of the local community. These programmes/activities encourage the spirit of voluntary social service amongst the students. Besides, it also encourages active participation of local community in these activities.

The Nature Club, Barbhag College, has organized different programmes to sensitize students against the use of synthetic colours in Holi festival. Publicity is made for using only of natural colour so that the celebration can be an Eco-friendly one. The Nature Club has also carried out 'tree plantation' with active participation of students, teachers and other community representatives. Distribution of Saplings of different varieties has been done to involve the students in a comprehensive plantation drive. These programmes have great impact on the students' environmental awareness. Different Departments of the College, in collaboration with the Nature Club have arranged several cleanliness-drives in different picnic places of the state with a view to passing the message for a plastic free environment. The NSS unit of Barbhag College has also carried out several cleanliness drives keeping in view the same objectives.

Programmes are organized to sensitize the local women, including the college students (girls), regarding Woman's Reproductive Health. Experts in this field are invited as resource persons to share relevant knowledge and information. Topics taken for discussions are like PCOS and Menopause, RH Education, Menstrual Hygiene etc. The International Women's Day is also celebrated in nearby villages to encourage women's participation in public events.



Lecture cum sensitisation programmes are organized to train students in skill up-gradation. Lecture programme is organized to give relevant tips for building scientific temperament and critical thinking. Programmes are organized to train students in public speaking skills, and on apt use and utility of Google Class Room. Programme is also organized to train the students in life-skill management with special focus on “Yoga and Pranayam”, and other life-skills.

For creating general awareness amongst the students, important days and occasions like: International Women’s Day, National Science Day, World Environment Day, World AIDS Day, World Earth Day, World Mother Tongue Day, Voter’s Day etc. are observed with active participation of the students. Special Voter’s awareness programme is organized for the first time voters.

Career-oriented programmes have been organized to arouse student’s interest in different career avenues, especially in the field of TV, Film and Theatre Industry of Assam.

The environment awareness programmes have helped in creating sensitization amongst the students for tree plantation and promoting an environment free from plastic and other such impurities. The programmes relating to the women’s health and hygiene are directed towards creating awareness amongst girls students regarding reproductive and menstrual health. The lecture programmes imparting knowledge in different life-skills benefited the students by broadening their outlook, boosting their confidence and enhancing their working skills. The observance of different important days and occasions are helpful for improving the awareness level of the students in different social spheres.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

Barbhag College, apart from offering undergraduate academic programmes in different Science and Arts disciplines, have been carrying out extension activities involving the students, teachers and the community members. The nature Club Barbhag College, the NSS unit of Barbhag College, the Women’s Cell and different teaching departments have been carrying out extension activities in the neighbourhood communities over the years.

The NSS unit of Barbhag College has been continuously rendering services in the surrounding communities of the college carrying out cleanliness programme, creating awareness for environment friendly practice, health and hygiene, etc.

The Nature Club, Barbhag College has been relentlessly working in the field of environment protection.

The Club has implemented a number of environment awareness programmes in the college and in the neighbourhood communities. The club has been continuously working to create awareness among the community people regarding the need for adopting eco-friendly practices and energy conservation measures.

The Women's Cell has been working for creating awareness among the community women regarding women's health and hygiene over the years. Moreover, the Cell has also been implementing different programmes with a view to motivating the rural women to empower themselves socially and economically.

Recognising the different extension and outreach activities of the college fraternity, the following recognition/appreciation have been received by the college over the last five years.

1. Certificate of Appreciation received from Office of the Upper Barbhag Mouza (Tehsil) for Environment Awareness and Promotion activities of Nature Club, Barbhag College in 2019
2. Certificate of Appreciation received in 2020 from Pragatisil Janakalyan Samity, an NGO registered with the Govt. of Assam, for NSS activities of NSS Unit, Barbhag College.
3. Letter of Appreciation received in 2021 from 49(3) Upper Barbhag Gaon Panchayat (a local self-government organization) in the year 2021 for NSS Activities
4. Certificate of Appreciation received in 2021 from Pragatisil Janakalyan Samity, an NGO registered with the Govt. of Assam, for environment related activities of Nature Club, Barbhag College.
5. Certificate of Appreciation received from Office of the Block Development Officer, Barbhag Development Block, Govt. of Assam for Environment Awareness and Promotion Activities of Nature Club, Barbhag College in 2022.
6. Certificate of Recognition received from Office of the Chairman, Assam Plantation Crops Development Corporation, Govt. of Assam in 2022

7. Certificate of Recognition received from Assam Power Generation Company Ltd. (APGCL) for awareness initiatives regarding Energy Conservation in 2022.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

#### Response:

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	3	4	4	3

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

#### Response:

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

#### Response:

Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

The Barbhag College is located amid the green surroundings of a rural area which is free from pollution and noise of the city. The total campus area of the college is 6.2 acre. At present the college is well equipped with adequate infrastructure and physical facilities like classrooms, Departments, conference/seminar halls laboratories, library with adequate reading space, parking space, gymnasium, yoga centre, canteen etc.

1. Classroom and Departments: The College has a total of 12 departments. There are 26 classrooms out of which 7 are enabled with ICT facilities. Besides, the classrooms have two seminar/conference halls with adequate ICT facilities for teaching learning activities.

2. Laboratory: to support experimental learning, the college has a total no. of 5 laboratories with adequate facilities for the departments of Physics/, Chemistry, Zoology, Botany and Education.

3. ICT Facilities: at present there are 41 numbers of computers in the college out of which 20 are in library and computer lab for the use of students. Two are in IQAC room 11 are in different department, 7 are available for the use of Administrative purposes and two are available for the use of miscellaneous purpose. There are 7 printers, 4 Scanners, 3 LCD projectors, 3 Xerox machine and 4 smart TV available in the college. The whole campus is covered by Wi-Fi facility with three fiber connection having 200MPS, 200MBPS and 40MBPS. CCTV cameras are installed in different places of the college campus including in the library to monitor the safety, security and discipline within the college campus.. Software with integrated applications for admission, student database, online feedback collection and leave management of staff is installed.

4. Solar light: 19 solar lights are installed in the college campus for energy conservation as well as for 24-hour security.

4. Cultural activities: In front of the college there is an open space which is used for different cultural activities like freshman social, celebration of saraswati puja, celebration of bihu and different cultural events of college week. The college playground is also used for mega cultural events. Moreover, this

playground is freely offered for the use of public event in free hours and holidays. Different musical instruments like Tabla, Harmonium, Guitar, Flute, Dholok, dotora etc are available in the college which are provided to the students for their practice playing and for use in cultural events.

5. Gymnasium: the college has a gymnasium which can be used by students and employees

6. Yoga centre: There is a yoga centre in our college. Students and teachers practice yoga in free time. Every year on 21st June, yoga day is celebrated.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:**

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
16.99	6.46	27.06	78.96	61.96

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

#### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the*

*faculty and students***Response:**

Barbhag College has a central library and 12 departmental libraries. The central Library is partially automated with SOUL 2.0 ILMS software and Barcode technology. It has 33470 printed books and subscription of 8 printed journals, 6 newspapers and 10 magazines. It has rare books, Minor and Major Research Project Reports, College Publications and College Magazines. Library has a reading room with 80+ seating capacity. There is a separate reading area for the faculty members. Library has separate computer section. Library is open from 10:00 AM to 4:00 PM in all working days. UG students can borrow 2 books for 15 days, faculty members can borrow 10 books for 180 days and other staffs can borrow 5 books for 90 days. There is a Library Advisory Committee for smooth running of library. The library purchases new books as per the requisition given by the faculty members and students. Library orientation programme is carried out for new students in which details about the library collection, services, timing and doubts of students regarding the use of library, if any, are cleared. College Library has automated itself by adopting several measures like

**ILMS:** Barbhag College library used SOUL 2.0 Integrated Library management Software for automation the circulation system.

**Automated Gate Register:** The Barbhag College library uses automated user login and log out system for users through QR code/Barcode in the SOUL software.

**Book Browsing:** The holdings of the library can be searched using OPAC. The Web-OPAC facility is also available in the library (within the college campus).

**Membership of E-Contents:** The Library is a member of NLIST and also a member of NDLI. The users can access 199500+ E-books and 6000+E-journals available in the NLIST database and 6,00,000 E-books through NDLI.

**CCTV:** The entire library is under the surveillance of CCTV. A total number of 16 of CCTV cameras are installed in the library.

**Website:** The college library has its own website. The URL of the library is <https://kklibsc.wixsite.com/bclibrary>.

**Open Educational Resources (OER):** The library website of the college has links to different OER repositories for easy access by the users. URL of NLIST and e-PG Pathsala are also linked up in college library website.

**Digital Library (Institutional Repository):** The college library has its own digital institutional repository for the users. This digital library can be accessed by the users from the computer lab of the college and also through the library Wi-Fi.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

The college is continuously updating IT facilities for improving the standard of teaching-learning process. The college provides IT facilities and resources to the student and staff for their ICT skill development. IT facilities available in the college at present are-

1. The college has its institutional official websites (<https://barbhagcollege.co.in/>) designed for every academic support to the students. The website enables the students to have easy access of various information links.
2. The college has Bio-metric attendance system for recording attendance for teaching and non-teaching staff.
3. The Principal's Office have been equipped with scanners, printers, internet facilities and necessary software.
4. Admission process of the college is computerised.
5. Seven classrooms are ICT enable.
6. The college has conducted online FDP, Webinar and online Career Counseling Programme .
7. The college library has bar-coding facility.
8. Students are provided bar-coded ID.
9. The IQAC office has been equipped with desktop computer, laptop, printer cum scanner, Xerox machine and AC system.
10. The college library has its own website where different links of OER are provided.
11. The college library has its own intra digital library (Institutional Repository). The students

browse different digital collection form the computer lab of the college and also through Library Wifi.

12. The college has subscription to N-LIST.

13. The college has one computer lab. All the computers in this lab are connected with Local Area Network (LAN) with 200 mbps broadband internet facility and campus Wi-Fi.

14. During Covid -19 pandemic the teachers of the college developed e- content in the form of you tube channel, Google meet, Google classroom, zoom application.

15. The college has its own you tube channel to upload different activities of the college (channel link: <https://www.youtube.com/channel/UCVQD0LM4jqofiwGmECu4oBA>). Barbhag College IQAC has its own face book page. Nature club, barbhag College has also its own face book page.

16. each department has different whatsapp group (Semester wise) to communicate with the students and to provide various information relating to class and study materials. During summer vacation teachers are actively involved in these whatsapp groups to connect with the students.

17. The college has online feedback system for collection of feedback from students and other stake holders of the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2

##### Student – Computer ratio (Data for the latest completed academic year)

##### Response:

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 33

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>



## 4.4 Maintenance of Campus Infrastructure

### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:**

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
23.82	15.99	12.22	21.28	34.34

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:**

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
739	995	546	776	7

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	<a href="#">View Document</a>
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	<a href="#">View Document</a>
Upload policy document of the HEI for award of scholarship and freeships.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:**

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.1.3**

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:**

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
192	3	77	132	122

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.1.4**

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:**

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:**

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
27	25	8	8	12

**5.2.1.2 Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
172	185	115	207	171

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.2.2**

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:**

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
12	6	4	0	1

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.3 Student Participation and Activities****5.3.1**

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	5	1	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
186	0	304	243	254

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.4 Alumni Engagement****5.4.1**

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

There is Alumni Association in the college, but it has not been registered, even though alumni activities have been going on in the college since long in a sporadic manner. The process of registration has been started of late.

The Alumni Association has developed a strong network with over 1,000 members spread across the state.

The Alumni Associations, in different departments of the college, organise Alumni meets from time to time. The alumni of the college also contribute to the college from time to time either in cash or in kind. The focus of these meets was on building bridges and bonds with the alumni. Following are some of the alumni activities and contributions in the last five years (2018-19 to 2021-22).

1. The Alumni Association extended flood relief materials to the affected villagers of Barbhag area in June-July 2022.
2. Dept. of History held an Alumni Meet on 25.05.22
3. Two Alumni of the History Department donated two steel-made book-shelves to the History Department on 25.05.2022
4. Dept of English held an Alumni Meet on 12.04.22
5. The Dept. of Assamese held an Alumni Meet on 30.12.21
6. Alumni meet of Science stream was held on 07.09. 2019
7. Alumni of the college collectively contributed an amount of Rs. 502351/- (Five lakh two thousand three hundred fifty one only) to the celebration of Closing Ceremony of Golden Jubilee of during 2019-20
8. Alumni meet of History department was held on 8th November, 2018
9. Alumni meet of Economics department was held on 28th October, 2018
10. An Alumni meet of Assamese department was held on 30th September 2018

An Alumni meet of Political science department was held on 8th September 2018

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

Barbhag College has adopted a well-constructed visionary outlook to fulfil the aims and objectives of the college. The vision of the college is “to build the monument of a society free of discrimination, prosperous with moral uprightness, cultured and self-reliant, through spreading higher education among the socially and economically backward people of the greater Barbhag region and thereby creating a cosmopolitan attitude among them is the vision of Barbhag College”. The institution and its governance along with teachers and students are striving hard towards the fulfilment of its objectives of establishing the college as one of the premier educational institutions of Nalbari District.

The college governance is headed by the Governing Body and it comprises of the President, the Principal as the Secretary, teachers’ representatives, office representatives, librarian, and University representatives and also the guardian representatives. The fulfilment of the vision and mission of the college is dependent on the perspective plans and other strategies for the all round development of the college.

The college administration has decentralized different functions and has made college governance a participatory affair for all the committees and cells and stakeholders. The Principal convenes meeting of the Governing Body at regular intervals and also meets the teachers, the office staffs and the students’ representatives regularly. Students of the college are encouraged to participate in different programmes like national festivals, days of national and international importance, debate and symposia, NSS, academic activities like seminars, workshops, awareness programmes and extension activities. In this way, every activity of the college is undertaken to fulfill its vision and to create healthy academic environment with the coordination of different parts through decentralized governance and participative management.

There are different committees and sub-committees to look after different aspects of governance and to assist the Principal and governing body of the college. The teaching and non-teaching staff as well as the students participate directly or indirectly in the governance of the institution. There are committees/sub-committees/cells like Academic Council, Grievance Redressal Committee, Internal Quality assurance Cell, Purchase Committee, Construction Committee, Library Committee, etc. that look after the concerned issues involved in the governance of the college.

In pursuance of the instruction of the Director of Higher Education, Assam, an NEP 2020 task Force was formed to take action on and monitor the implementations of the relevant recommendations of NEP 2020. The task force is formed with a view to suggesting measures for successful implementation of the relevant recommendations of the National Education Policy.



File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### Response:

The administrative set up at Barbhag College is dependent upon the well-constructed and strategically prepared policies and procedures.

The Governing Body is the apex level body in the administration of the college. The GB President and the Secretary form the nucleus of the college administration. The Principal is the executive head of the college and is the final authority in all financial matters. He carefully examines all financial projects before endorsing the same. The Principal has a dedicated team comprising the IQAC Coordinator, the departmental Heads and the members of different committees and the teaching band non-teaching staff to assist him in disbursing the entire administrative works.

The committees' structure in the college is another component of the administrative set up, which are made highly decentralized and participatory in nature and also reflects the zeal behind the visionary outlook.

The college works under the guidelines of its affiliated university i.e. Gauhati University and the statutory body i.e. Directorate of higher Education. It also adheres to the rules and regulations of the UGC. The Service rules and procedures are guided by the Department of Higher Education and the State Government as amended from time to time. The recruitment and promotion rules for the teaching staff are as per the UGC eligibility criteria and the non-teaching staff are recruited and promoted as per state government rules. The institution follows transparent promotional policies Appraisal forms and through Academic Performance Indicators (API).

The college perspective plan 2017-2022 has been prepared to guide the development of the college in all aspects. The College also believes in adopting annual strategic plan for the all-round development of the college. The College prepares the plan and is implemented through different committees. The purchase committee and the construction committee strictly monitor the activities as far as physical infrastructure development is concerned.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.2.2*****Institution implements e-governance in its operations***

- 1.Administration**
- 2.Finance and Accounts**
- 3.Student Admission and Support**
- 4.Examination**

**Response:**

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>

**6.3 Faculty Empowerment Strategies****6.3.1**

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

Barbhag College follows effective welfare measures and Performance Appraisal System for the teaching and non-teaching staff as well. The welfare measures for both the teaching and the non-teaching staff. Such measures are:

1. There is a welfare scheme called Group Insurance Scheme (GIS) for the teaching and non-teaching staff.
2. The GPF (Group Provident Fund) system ensures welfare of the teaching and non-teaching staff.

3. The college encourages participation of teaching staff in the professional development courses like FDP, FIP, RC, STC, workshop, seminars etc. and also organizes the same in the college campus.
4. The college also organizes skill development and other administrative training programmes for non-teaching staff.
5. The faculties enjoy Child Care Leave (CCL), Maternity Leave and Earned Leave etc.

Along with the welfare measures, the college also has the effective system of performance appraisal for assessing the annual performance of the staff. The performance appraisal system collects the details of teachers' activities through a prescribed format maintained by the IQAC. This format deals with all the necessary data regarding the general information of the faculties, classes taken by them (Lecture/Practical), leaves taken during the academic year, participation in college activities, innovations made by faculties, improvement of professional competence, research contributions, extension services, participation in the corporate life etc. to assess the development achieved by the faculties. Like the faculties, the performance of the non-teaching staff is also assessed with a prescribed format every year to monitor the performance and also to consider the promotion of the non-teaching staff.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:**

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	<a href="#">View Document</a>

### 6.3.3

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

#### Response:

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
42	32	21	62	37

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
21	18	20	20	21

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### Response:

Barbhag College has adopted an accountable and transparent effective financial management system for resource mobilization and

proper utilization of funds.

- The Governing Body takes all the decisions related to financial management in the college.
- Two committees are constructed for the proper utilization of resources i.e. the Purchase Committee and the Construction Committee.
- For purchase of library books and equipment, decisions are taken by the Library Committee.
- The institutional budget is prepared incorporating proposed expenditure for a year that include recurring expenses such as salary for staff appointed by management, electricity and internet charges, stationary & other maintenance costs as well as the proposed seminars and conferences of the departments and the college as a whole. The governing body is intimated with the same for approval.
- For the salary of the sanctioned posts, UGC scale of pay released by the Govt. of Assam and disbursed by Principal. For non-sanctioned and part time employees, in both teaching and nonteaching staff, the negotiable salary is paid as per the approval of the Governing Body.
- The fee collected from students is utilized for various student related activities like Annual college week, departmentaltours. departmental wall magazines as well as for providing financial aid to students who participate in inter college competitions.
- The College regularly conducts internal and external financial audits for the proper financial management and to ensure financial transparency in the college administration.
- For the internal financial audit, the Principal in consultation with the Governing Body appoints an auditor, who is a licenced Chartered Accountant, for every financial year, who prepares the audit

report.

- The external financial audit is regularly conducted by the Government of Assam. For this purpose, the Director of Audit under the Government appoints the auditor and conducts the audit. The external audit is generally delayed as an external agency of the government conducts this audit. Till date, the Director of Audit, Govt. of Assam has conducted External Audit only till the financial year 2017-18.
- However, the college has been conducting the internal audits regularly, and the internal audit process is up-to-date.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### Response:

The IQAC has Made constant efforts to institutionalise certain quality assurance strategies and processes.

- The IQAC has made it an institutional practice to monitor the course outcomes and programme outcomes (Cos & Pos). The teachers explain to the students the relevance and importance of the Cos and Pos and the teaching-learning-evaluation process is conducted accordingly.
- The College monitors the teaching-learning-evaluation process through various ways like sessional examinations, departmental seminars, home assignments etc. Through these same ways the learning outcomes are also monitored. From time to time, depending on the achievement of the learning outcomes, the teaching-learning process is reviewed. Remedial teaching is conducted to address the learning deficiencies of the students. The departments regularly identify the slow learners for addressing their learning deficiencies through remedial classes. In order to monitor and look after the learning progress of the students, Mentor-mentee system is introduced in the college.
- The IQAC has institutionalised the Internal and External Academic and Administrative Audit of the college. The Academic Audit helps in identifying the shortcomings in the overall academic and administrative operation of the college. Accordingly, efforts are made to do away with the shortcomings and improve the functioning of the college in different areas of academics and administration.
- The IQAC has institutionalised the feedback system whereby feedback is taken from students and

teachers every year on the teaching-learning-evaluation process and students support services. The feedback is analysed and Governing Body of the College takes appropriate action on the feedback received.

- The IQAC has, over the years, made it an institutional practice to make efforts towards promoting environment awareness and environment-friendly conduct among the teachers, students and employees of the college and the community members. The IQAC has now institutionalized Green and Energy Audit with a view to maintain an environment sensitive conduct by the college.

One of the institutional practices adopted and implemented by the IQAC is the self-appraisal of teaching and non-teaching staff. The self-appraisal system helps the college staff to continuously improve themselves.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5.2

**Quality assurance initiatives of the institution include:**

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

**Response:**

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

The Gender Audit is being done from the year 2021-22. The principle of Gender Equity is mentioned in the Preamble, Fundamental Rights, Fundamental Duties and Directive Principles of the Indian Constitution. Barbhag College is also aware of the necessity for an inclusive workforce which is vital for enhancing the overall quality and ambience as an academic institution. It is committed to working for enhancing the natural justice inclusively. Keeping in mind this obligation, Barbhag College has believed in gender justice and empowerment inside the campus and has tried to extend its efforts towards gender sensitisation, boosting dignity of women folk as well as empowering them mentally, socially and economically also in the surrounding areas of our institution. The college has followed a plan for promoting gender equity and has undertaken some initiatives for that purpose. While Imparting education with a holistic outlook and undertaking initiatives relating to gender equity, the College has set some objectives in this directions:

1. To initiate dialogue through counseling and awareness on gender discriminatory issues.
2. To promote gender awareness within the College fraternity and neighbouring community.
3. To create sensitivity to and advocate for gender issues and women empowerment through sensitisation, awareness, empowerment programme, such as seminars, workshops on empowerment, safety and security of women etc.

In the last five years, the college tried to ensure gender equity by adopting different initiatives as the following:

(i) For addressing and handling Gender related issues the College has created a Gender Equity Cell with a monitoring committee.

ii) The college has a Women's Cell within the Teachers' Unit to address women related issues and to create awareness regarding various women's and societal issues.

iii) Celebration of International Women's Day by undertaking various women centric activities.

iv) Organising capacity building outreach programmes for the women of neighbouring villages

V) Preparation of Annual Action Plan for Gender Sensetisation

VI) Preparation of Gender Equity Report 2017-22



Besides, the authority of the institution has taken infrastructural measures for gender equity, such as separate toilet for women teaching and non teaching staff and common room for girl students, facilities of sports, toilet, drinking water and vending machine etc. For safety and security of women, measures like installation of CCTV cameras are effected in the college.

Apart from these, the college encourages the families in the neighbourhood villages to facilitate their girls to take higher education in the college. The result of such efforts could be seen in the fact that in the year 2021-22, out of 968 UG students in the college, 417 were girls, which is 43.07 percent of the total enrolment. This number is quite encouraging for a rural area where the college is located, given that not many years ago, most of the families didn't think education to be of any use for their girls.

Some papers in the curriculum address some gender issues which sensitise the students regarding the need for working to ensure gender equity.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2

#### The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

#### Response:

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.3**

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:**

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>

**7.1.4**

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

The college has framed codes of conduct for its students and employees, which focuses on creation and sustenance of a congenial and inclusive environment where all, irrespective of caste, creed, social group, gender, etc. can progress freely without bias and prejudice. The prescribed codes of conduct also focus on developing ethical values, and institutional responsibility among the students. A Code of Conduct Monitoring Committee monitors the compliance to the codes of conduct prescribed by the college. To inculcate academic ethics among the teachers and students, Seminars on Intellectual property Rights are organized..

To make the college truly inclusive in its nature and functioning, the students, teachers and the authority have often reached out to the neighbourhood communities in times of need. The area around the college is a flood affected one, and the college has, on a number of occasions, during disaster caused by flood, has provided help and relief to the flood victims in the neighbouring villages.

In order to promote tolerance and inculcation of values, the college organizes several programmes. These also include gender sensitization and development programme, Cultural programmes with participation of all, Voters' Awareness Programme, blood donation camp, etc. Many of these events are organised within the campus and some of them are outside the campus with a view to connecting, awakening and sensitizing the neighborhood community to the respective aspects relevant to the society. A few of such programmes may be mentioned below:

1. Rongali –The Cultural Meet is organized by Barbhag College in the Barbhag College Open Field on 21st April 2022.
2. Special Awareness Programme for first time voters is organized by Barbhag College, Kalag on 13-11-2021
3. Flood Relief Camp is organized by Barbhag College in collaboration with NSS Unit on 16.07.2022
4. Blood Donors' Day is organized by IQAC in association with Red Ribbon Club, Barbhag College and Nalbari Maternity Hospital, Nalbari on 14th June 2022.
5. Workshop on Intellectual Property Rights is organized by IQAC, Barbhag College on 10th January, 2022

Barbhag College has a strong tradition of organising events to celebrate the national and international commemorative days, events and festivals. The college makes a conscious effort to inculcate democratic and secular values as envisaged by the Indian Constitution. Celebrating these festivals, national and international commemorative events with the active participation of the students and staff give an opportunity to inculcate these values. Some of these commemorative days observed and celebrated in the college are:

1. Independence Day on 15th August.
2. Republic Day on 26th January
3. World Environment Day on 5th June
4. International Women's Day on
5. National House Sparrow Day on 20th March
6. International Yoga Day on 21st June
7. National Clean Up Day on 21st September
8. World AIDS Day on 1st December
9. International Human Rights Day on 10th December
10. National Science Day 28th February
11. World Earth Day on 22nd April
12. World Blood Donor's Day

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1**

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

**Best Practice-1****Title of the Practice**

Promoting a Sustainable Environment in and around Barbhag College

**Objectives of the practices**

1. To make people and students aware of the inter-dependence and relationship between humans and nature.
2. To make people aware of the phenomenon of increasing environment pollution and to motivate them to contribute towards reducing all kinds of environment pollution..
3. To sensitise people regarding the need for sustaining bio-diversity, protection of forest wildlife conservation and energy conservation.

**Context**

Environment degradation is the burning issue in the present world. While the world has developed into a global village, pollution, disasters, diseases have spread to a maximum extent throughout the globe.

As an institution of higher Education with a mandate for discharging social responsibility, it becomes the prime responsibility of the college to work for, and to promote, environmentally sustainable practices and to create awareness among the students and the community in this regard.

**The Practice**

With a view to promoting devoted efforts for ensuring a sustainable environment in and around the college, the college has been engaging itself through its stakeholders – the students, teachers, and the community members – in different awareness, promotional and motivational activities for conservation and protection of the natural environment. Nature Club and the NSS Unit, in collaboration with some other organisations and with cooperation from the community, have been continuously conducting environment related programmes and activities.. Some of the activities that have been implemented in the last five years may be mentioned below as example:

1. Awareness programme on “Beat Plastic Pollution” on 18.07.2017
2. Awareness Lecture on “Save and Value Water” on World Water Day on 22.03.2018
3. Plantation Programme on World Environment Day on 5.06.2018.
4. “Celebration of House Sparrow Day” on 20.03.2019
5. Awareness Programme on “Celebrating Eco-Friendly Holi at kalag Village on 08.03.2022
6. “Plantation and Sapling Distribution Programme” on 2nd May, 6th May and 13th May, 2022
7. Green Campus Initiatives by NSS Unit, Barbhag College.

## Evidence of Success

1. The college has been able to sustain a green campus.
2. Satisfactory Green and Energy Audit audit report.
3. With a view to promoting energy conservation, the college has taken initiative to use solar energy, energy saving electrical gadget, sensor based bulbs, LED bulbs etc.
4. Water Conservation Measures have been adopted by the college and water wastage has been minimised

## Problem Encountered and Resources

- Plantation drive initiatives although has got positive response from the community, yet the efforts for maintenances of planted trees are still not satisfactory.
- Due to scarcity of cost effective alternative, restriction and ban on single use plastic has not been fully realised.
- Lack of sufficient fund in an otherwise public funded institution.

## Best Practice-2

### Title of the Practice

Systematic and well documented planning for effective teaching-learning

### Objective

- To ensure smooth conduct of teaching learning process throughout the year
- To maintain transparency in the whole academic process.

### Context

Efficient Curriculum delivery with a view to producing quality human resource is the primary functions of an institution of higher education. At times, due to absence of proper planning in the teaching-learning process, efficiency of the process tends to suffer. As a result, the quality of education may suffer despite having all good intention and quality human resource in the institution. It is, therefore, desirable that nothing is done without a plan as far as curriculum delivery is concerned. A well planned teaching-learning process ensures that the teaching-learning process is hiccup free, and throughout an academic year, all academic activities are carried out with maximum effect for the students. Documenting the teaching-learning plan systematically is also important to maintain transparency in the academic process.

### The Practice

The College has been relentlessly trying to make the teaching-learning process effective by implementing the following measures which are well documented:

**Academic Calendar:** The Academic Council prepares the college academic calendar based on the affiliating university's academic calendar. It also monitors the implementation of the Curriculum at par

with the calendar.

**Academic Schedule:** The teaching departments, based on the academic calendar, prepares academic schedule to ensure timely completion of different aspects of the curriculum.

**Teachers' Diary:** The teaching faculty of the College maintains teacher's diary for their class records, topics discussed, projects, and assignments given to the students. Every department regularly records the number of classes every faculty member attends, and other academic activities performed during a year.

**Lesson Plans:** Lesson Plans are prepared by the faculty members for delivering quality classes. It enables the faculty members to proceed in the teaching activity quite effectively.

**Departmental Meetings:** Departmental meetings are held quarterly in a year to ensure proper planning and implementation of various aspects of the curriculum.

**Academic Audit:** Academic audits are conducted by the College authority yearly to assess the teaching-learning environment of the college and improve the subsequent plans. The Academic audit helps to make a review of the process of teaching-learning and identify the strengths and weaknesses in the curriculum delivery process.

**Students, and Teachers, Feedback:** The feedback from students is collected and analysed by the authority in order to improve the learner-centric environment. Teachers' feedback on curriculum is also collected and analysed. The feedback system also helps in improving the plan for teaching-learning in the next academic year.

### **Evidence of Success**

- The examination results, particularly in honours courses, have improved quite satisfactorily.
- Feedback received from students on curriculum and its transaction has been encouraging.
- The courses in different programmes have been completed by the teachers before time over the last more than five years

### **Problems Encountered and Resources Required**

One of the main problems encountered in ensuring an effective timely curriculum delivery has been lack of sufficient number of teachers from time to time due to delay by the state government in appointing teachers in vacant positions over the years. Due to a hectic teaching-learning-evaluation and education extension assignments, teachers sometime find it problematic to manage time to distribute among all these assignments.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

#### **Serving the Nature and the Community**

University Grants Commission, in its mandate given through the document titled “Fostering Social Responsibility and Community Engagement in Higher Educational Institutions” published in 2020 reaffirms this aspect of higher education. The responsibility of an HEI towards the community can be discharged in manifold ways, including efforts to empower the disadvantaged groups, creating awareness among the community members with regard to crucial socio-economic issues, contributing to protecting the natural environment, etc.

Barbhag College, which came into existence in the year 1964 as a result of the toil and hard work of the community members the Greater Barbhag Region comprising of 52 villages, is an expression of educational aspirations of the people. Located amid the rural backdrop of an economically backward area, the college, over the years, has been contributing to making the rural population educated. However, this rural area is affected by number of socio-economic problems that sometimes tend to retard the community development. The college, therefore, has to carry out its responsibility towards the community. It is to be mention here that not only the cities, but also nearby rural areas of the cities are severely affected by environmental pollution. Since Guwahati city is one of the highest polluted city of India and not far away from the surrounding locality, there is likely to be severe impact of pollution in the area in near future. The college community, being fully aware of the present environmental situation, has to respond to the call for contributing to the natural environment of the community areas where not many people understand the dangers caused to the nature by human actions.

In view of the realisation of what has been said above, Barbhag College has been, persistently and with dedication, trying to serve the community in different ways. Educating the community members with regard to crucial socio-economic issue including women empowerment, gender equity and health issues, creating awareness among the community members regarding superstitious beliefs and practices, implementing academic events like Book Fair to create an academically congenial atmosphere in the community area, supporting the people in times of disaster, doing different activities to sensitise people to the need for protecting the natural environment, motivating people to adopt eco-friendly practices, making them realize the close relationship between humans and nature are some of the efforts the college has been putting to discharge its social responsibility towards the community as a public institution of higher education. Over the years, this has been an Institutional Distinctiveness of Barbhag College –

Serving the Community and the Nature.

Following are some of the activities/events/programmes implemented by Barbhag College during the last five years which show how the college has contributed, despite all its constraints, to become a partner in the community's progress.

1. A Gender sensitization programme at Dingdingi Village on 15.08.2018
2. Swachh Bharat Abhijan Organized by NSS Unit Barbhag College on 18/12/2018 in collaboration with SANDHAN, an NGO at Thetha Gosai Than, a sanctum sanctorum, at Dokoha Village
3. Cleanliness Drive conducted by NSS Unit Barbhag College in collaboration with SANDHAN Barbhag College on 01/02/2019 at Bhangra Gosai Than, Sonkuriha Village.
4. Cleanliness Drive was conducted by NSS Unit, Barbhag College on 07/09/2019 at Shyam Rai Mandir and Kalag Doul Mandir, Kalag Village
5. Outreach Programme in rural schools of Barbhag Area was conducted by Barbhag College during 12.03.2019 to 27.11.2019
6. Sensitisation programme on Women Empowerment and Rural Livelihood was organized by Women's Cell and State Rural Livelihood Mission, Nalbari at Dokoha Village on 24.01.2020
7. COVID-19 Awareness Drive among common people of different nearby villages was conducted by Barbhag College Teachers' Unit. On 17.03.2020
8. Preparation and Distribution of Hand Sanitiser Department of Chemistry Barbhag College on 24/03/2020
9. Cleanliness Drive was organized by NSS Unit, Barbhag College at Thetha Gosai Than, a sanctum sanctorum at Dokoha Village on 24th December, 2020
10. Cleanliness Drive by NSS Unit, Barbhag College at Barbhag Book Fair, Kalag Village during 16th, 17th, 18th and 19th November, 2021
11. Awareness Programme on "Eradication of Superstition Among Masses" was organized by barbhag College Teachers' Unit and Aryabhatta Science Centre at Dingdingi Village on 13.02.2021
12. A book fair titled "Barbhag Book Fair" was organized at Kalag Village by Barbhag College in association with SANDHAN, an NGO and Aryabhatta Science Centre, Nalbari during 16th to 19th November, 2021
13. Cleanliness Drive by NSS Unit, Barbhag College at Barbhag Book Fair, Kalag Village during 16th, 17th, 18th and 19th November, 2021
14. Awareness programme on "Reproductive health: Special Reference to PCOS and Menopause" organized by Women Cell, Barbhag College Teachers' Unit in collaboration with IQAC Barbhag College on 05/01/2022
15. Awareness Programmes on "Plastic Free Environment" at Bhairabkunda, Hahim, Ukiam, Manas National Park and Rani (all picnic spots) were organized by Nature Club, Barbhag College in collaboration with different teaching departments on 25th December, 26th December, 2021 2nd Jan. 2022, 3rd Jan. 2022 and 6th Jan. 2022.
16. Awareness programme on "Celebrating Eco-friendly Holi" organized by Nature Club, Barbhag College at Kalaga Village on 08.03.2022.
17. Awareness Talk on 'Gender Equality Today for a Sustainable Future Tomorrow' on International Women's Day organized by Women's Cell, Barbhag College on 08.03.2022
18. Preparation of Hand Sanitiser and Distribution was done by Dept. of Chemistry, Barbhag College at nearby villages on 24.03.2022.
19. Socio-economic Survey of nearby Villages was conducted by the Dept. of Economics during



March, 2022.

20. World Earth Day Celebration Organized by IQAC, Barbhag College on 22/04/2022 at Sankardev Sishu Vidya Niketan, Kalag
21. Flood Relief Camp was organized by the college in collaboration with NSS unit at Ukhura Revenue Village on 16.07.2022
22. “Door to Door Flood Relief” extended by Barbhag College to flood affected families in a few villages under Barbhag Revenue Circle on 28th June, 2022

Thus the college wishes to sustain its efforts, in the years to come, to exist in communion with the Community and the Nature through programmes/events/ and other community engagement initiatives.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

Barbhag College is located in one of the worst flood-hit areas of the state of Assam. In the past years, the college had to bear the brunt of nature's fury and, as a result, year after year floods have caused large-scale damage to the infrastructure of the college. The breakdown of communication to the college also caused academic loss to the students, whose households also suffer from the fury of floods. Despite such odds, the college has managed to thrive with hard work and dedications of the stakeholders of the institution. Not only is the college coping with such natural disaster itself, but at the same time, it has also extended its helping hand to the affected families in times of natural disaster. The college has a Disaster Response Cell which, with the help of the teachers, other staff, students and alumni, reach out to the flood affected people to extend them whatever help is possible on the part of the college. The last devastating flood that occurred in June, 2022 saw the college fraternity going out in a big way to help the flood affected people in the neighbouring of greater Barbhag Region. This gesture and service of the college is in conformity with the responsibility of an educational institution towards the community in which it exists.

### Concluding Remarks :

One of the premier institutions of higher learning in Assam, Barbhag College has been rendering its services mainly to the students of greater Barbhag for the last 55 years. Despite all obvious constraints that characterise any institution located in an interior rural area, the college has produced thousands of graduates till date. It is the presence of this institution which has made greater Barbhag one of the educationally developed rural areas in the state, despite its economic backwardness mainly due to flood and absence of sustainable sources of employment. Since its inception, the institution has been striving hard to make the rural folk of Barbhag truly educated. The economically backward people of Barbhag area have immensely benefited from this centre of Higher education. It has been successful, to a great extent, in fulfilling the academic aspirations of the people.

The challenges in higher education coming with the increasing learning needs for students in a globalised world call for rapid augmentation of human and other resources in higher educational Institutions. As a college located in a rural area, it has always faced resource crunch. But, notwithstanding the limitations, the college has been able to march ahead with other institutions of higher education in the state. The college has spared no effort to provide the best possible facilities and support services to the students. The newly constructed Central Library of the college is one of the most well-equipped and modern college libraries in Assam. The glory of an institution depends mainly on the academic achievements of the students. If the students make the best use of all the available facilities they certainly have the ability to put up their best towards academic excellence. The college has taken, and further intends to take, impactful steps towards improving quality of education in keeping with the fast changing trends in higher education, and particularly in pursuance of the recommendations of National Education Policy 2020.