

BARBHAG COLLEGE, KALAG
NOTICE

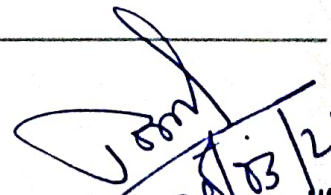
Date: 20/03/2025

It is notified to all concerned that the following duties and responsibilities have been assigned to improve the academic and holistic environment of the college.

Assigned Responsibilities

Sl. No	Responsibility	Coordinator
1	Extension Activity Club including NSS	Dr. Bipul Kalita
2	Cultural Club	Sharat Mech
3	Sports Club	Dr. Sanchayita Khakholar
4	Debate Club	Kamal Baruah
5	Incubation Centre	Dr. Kishore Kalita
6	Mental Health Club	Pulama Talukdar
7	Red Ribbon Club	Dr. Hiramani Patgiri
8	Red Cross Club	Mukut Baishya
9	NCC	Palash Nath
10	Ranger and Rover Club	Dr. Gitanjali Goswami & Kamal Baruah
11	Minority Club	Nivedita Goswami, Khalilur Rahman
12	Electoral Literacy Club	Hemanta Deka
13	Career Counselling Cell	Dr. Gitanjali Goswami
14.	Adoption of a village under Unnat Bharat Abhiyan	Niren Malakar

The above Clubs, Cells, and Centres are required to submit their **objectives, programme outcomes, and activity plans** to the undersigned.


20/03/25
Principal/Secretary
Barbhag College,
Kalag, Nalbari

Scheduled Activities (To Be Completed by 15th May 2025)

1. Extension and Outreach Activities:

- **NSS:** Swachh Bharat Abhiyan – *Dr. Bipul Kalita*
- **Nature Club:** Environmental Awareness Programme – *Dr. Biplab Deka*
- **Career Counselling Cell:** Outreach Programme in Schools – *Dr. Kishore Kalita*
- **Women Cell:** Women Empowerment Programmes – *Dr. Nitumoni Das*
- **Community Awareness:** Bator Naat by *Sharat Mech*

2. Professional Development Programme:

- **Faculty Development Programme (FDP)** (minimum 5 days) – *Dr. Kishore Kalita*
- **Administrative Training Programme** (for non-teaching staff) – *Dr. Kishore Kalita*

3. IKS Seminar/Workshop/Certificate Programme:

- **Ayurveda Wellness Programme** – *Ajit Kr Sarma*
- **Ethics in Profession Awareness Programme** – *Dr. Dhaneswar Baishya*

4. Research and Publication:

- **One ISBN Book** – *Principal*
- **One ISSN Journal** – *Dr. Manik Ch Nath*

5. Active Grievance Redressal Cell:

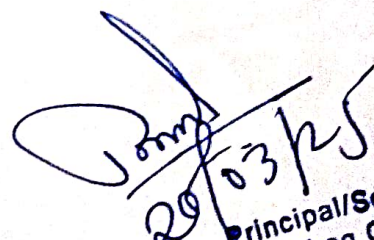
- Proper documentation and records to be displayed on the college website.

6. Club and Cell Activities:

- All Cells must organize programmes in **April 2025** and maintain proper documentation.

7. Departmental Activities:

- Department meetings.
- Annual schedule planning.
- Teacher's diary maintenance.
- Mentor-Mentee documentation.
- Remedial measures for slow learners.
- Tutorial classes by advanced learners.
- Student fieldwork activities.
- Faculty and Student Exchange Programme.


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8. Department and Faculty Responsibilities:

- All departments and faculty members must **update their recent profiles, CVs, and necessary documents** on the college website.

9. Commemoration of Special Days:

- **World Poetry Day** (21st March) – Assamese & English Departments
- **International Yoga Day** (21st March) – Yoga Club
- **World Water Day** (22nd March) – Nature Club
- **World Health Day** (7th April) – Red Ribbon Club
- **Bihu Celebration** – IQAC
- **Holi Festival** – Nature Club
- **No Tobacco Day** (31st May) – Red Ribbon Club

10. Community-Related Activities:

- **Clean Village Recognition Initiative:** NSS & Nature Club
- **Adoption of a Village under UBA:** Coordinator: Sri Niren Malakar
- **Blood Donation Camp:** Red Ribbon Club
- **Medical Health Camp:** IQAC
- **Promotion of Village Sports:** Sports Club
- **Educating Rural Students:** Extension Activity Club
- **Sex Ratio Awareness Programme:** Extension Activity Club
- **Women Empowerment Programmes:** Extension Activity Club
- **Disease-Free Village Initiative:** Extension Activity Club

All concerned faculty members are requested to ensure the successful implementation of these initiatives.



(Dr. Birinchi Choudhury)

Principal,
Barbhag College, Kalag
Dist. Nalbari

Principal/Secretary
Barbhag College,
Kalag, Nalbari